



TAMIL NADU INFRASTRUCTURE DEVELOPMENT BOARD

Finance Department, 3rd floor, Tower-II CMDA building, Egmore, Chennai – 600008

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Website: www.tnidb.tn.gov.in

INVITATION OF APPLICATIONS FOR THE FOLLOWING POSTS

The Tamil Nadu Infrastructure Development Board set up under the Tamil Nadu Infrastructure Development Act, 2012 acts as the nodal agency for infrastructure development in the State. The Board is looking for experienced dynamic candidates for leadership positions in the organization.

1. CHIEF OPERATING OFFICER

Candidates with more than 15 years' experience in designing, developing, advising, or managing infrastructure projects, especially in Public Private Partnership mode with minimum qualification of post-graduation or equivalent in Management or Engineering or relevant stream.

2. ADDITIONAL PROGRAM DIRECTOR

Candidates with more than 15 years' experience in urban sector in the fields of governance, infrastructure, or advisory services for infrastructure development with minimum qualification of post-graduation or equivalent in Management or Engineering or relevant stream. Experience in projects implemented through multilateral agencies such as World Bank is highly desirable.

Remuneration would be based on similar roles in other public organizations. For further information regarding the roles and responsibilities and application format may visit website www.tnidb.tn.gov.in under 'Notifications'.

All applications shall be sent by email to soinfra.findpt@tn.gov.in, fininfracell@gmail.com and through post to the undermentioned address in the prescribed format in the detailed advertisement.

**The Chief Executive Officer,
Tamil Nadu Infrastructure Development Board,
3rd floor, Tower-II CMDA Building
Egmore, Chennai-8**

Last date for receipt of application is 30.11.2022



TAMIL NADU INFRASTRUCTURE DEVELOPMENT BOARD

**INVITATION OF APPLICATION FOR THE POST
OF
ADDITIONAL PROGRAM DIRECTOR**

The Tamil Nadu Infrastructure Development Board set up under the Tamil Nadu Infrastructure Development Act, 2012 is the nodal agency for infrastructure development in the State of Tamil Nadu. TNIDB plays a critical role in infrastructure development in the State by facilitating project development in a seamless, efficient and transparent manner. The TNID Act along with the Rules and Regulations thereof provides TNIDB with the necessary administrative authority and lay down a clear framework of processes and procedures to:

- Create an enabling and facilitative environment
- Identify, prioritise and implement infrastructure projects
- Enable private sector participation where feasible

The Government of Tamil Nadu is implementing the Chennai City Partnership Project (CCP), a multi-sector and multi-phased programmatic engagement with the World Bank for supporting the transformation in urban infrastructure service delivery in the city of Chennai. The Tamil Nadu Infrastructure Development Board (TNIDB) under the Finance Department, Government of Tamil Nadu is designated as the nodal agency serving as Programme Management Unit (PMU) for this programme.

The first phase is Chennai City Partnership: Sustainable Urban Services Program (C-SUSP) is being implemented through the Program-for-Results (PforR) financing instrument of the World Bank and is co-financed by the Asian Infrastructure Investment Bank is under implementation. The next phase of the program which is currently under discussion is the CCP - Urban Mobility Spatial Development (UMSD) is likely to be implemented through the Investment Project Financing (IPF) financing instrument of the World Bank.

The responsibility of implementation of activities and achievement of Disbursement Link Indicators (DLIs) under the programme is vested with the

respective implementing agencies while the overall coordination is entrusted with TNIDB. CEO TNIDB serves as the ex-officio Program Director.

TNIDB is responsible for carrying out Program monitoring, coordination and reporting activities and coordinates closely with the Independent Verification Agency (IVA) on achievement of Disbursement Linked Indicators (DLIs) by the sector agencies. To facilitate and support implementation, TNIDB coordinates with the relevant line departments, that is, the Departments of Municipal Administration and Water Supply (MAWS), Urban Development and Housing, PWD, Transport, and Health.

The Board is looking for experienced dynamic candidates for the position of Additional Program Director to support CEO TNIDB in managing the program.

ROLES AND RESPONSIBILITIES

Role of the Additional Program Director (APD)

- The Government of Tamil Nadu is implementing the Chennai City Partnership (CCP): Sustainable Urban Services Program (C-SUSP). The Program expenditure is estimated at USD 701 Million with contribution of USD 150 Million each from World Bank and the AIIB.
- Tamil Nadu Infrastructure Development Board is designated as the nodal agency serving as Programme Management Unit (PMU) for this programme with CEO TNIDB as the Programme Director.
- TNIDB is also envisaged to be the nodal agency for subsequent phases of the CCP. TNIDB seeks to hire an Additional Program Director (APD) to support the Program Director in overseeing the operations of the program and in engaging with World Bank, DEA and implementing agencies for the subsequent phases of the program.
- Additional Program Director (APD) to support the Program Director in overseeing the operations of the program and in engaging with World Bank, DEA and implementing agencies for the subsequent phases of the program.

Responsibilities of the Additional Program Director (APD) are as follows:

- Coordinate with all Implementing Agencies under the programme for following up on implementation
- Holding periodic discussions with officials in the agencies and providing strategic inputs wherever required.
- Regularly interacting with Task Team leaders from the bank for discussions on implementation progress of the bank
- Supervise & Monitor the work of the PMU team including the consultants working on the programme
- Ensure completion of activities under the programme and fulfilment of legal covenants of the Loan Agreement.
- Provide periodic status updates to the Program Director
- Organise and coordinate for conducting of Program Steering Committee (PSC) meetings for review of the program at the apex level.
- Conduct periodic audit for the programme through external auditor
- Coordinate for documentation as required by the Bank and DEA for successful release of Loan amount.
- Coordinate internal resources and third parties for the execution of multiple projects and Ensure that all projects are delivered on-time, within scope and within budget
- Assist in the definition of project scope and objectives, involving all relevant internal stakeholders and ensuring technical feasibility
- Develop a detailed project plan to monitor and track progress
- Measure performance using appropriate project management tools and techniques
- Report and escalate to management as needed
- Manage the relationship with relevant stakeholders
- Perform risk management to minimize potential risks
- Delegate project tasks based on junior staff members' individual strengths, skill sets, and experience levels

- Track project performance, specifically to analyze the successful completion of short and long-term goals
- Meet budgetary objectives and make adjustments to project constraints based on financial analysis.

Period of Appointment

Initial engagement will be for a fixed period of three years which may be extended by another two years i.e., 3+2 years. However, continuation beyond first and subsequent year would be contingent on a satisfactory annual performance review based on clearly defined key performance indicators and the requirements of the Board.

REMUNERATION

Remuneration would be based on similar roles in other public organizations.

LAST DATE FOR SUBMISSION

All applications shall be sent by email to soinfra.findpt@tn.gov.in, fininfracell@gmail.com **and** through post to the undermentioned address in the prescribed format.

**The Chief Executive Officer,
Tamil Nadu Infrastructure Development Board,
3rd floor, Tower-II CMDA Building
Egmore, Chennai-8**

Last date for receipt of application is 30.11.2022

APPLICATION FORM FOR ADDITIONAL PROGRAM DIRECTOR:
TNIDB

Affix recent
passport size
photograph
which should be
signed across

I. APPLICATION DETAILS

1.	POSITION APPLIED FOR	:	
2.	EXPECTED REMUNERATION	:	<i>(Mention expected consolidated monthly remuneration in Indian Rupees)</i>
3.	CURRENTLY EMPLOYED	:	<i>Indicate Yes/ No _____</i>
4.	NOTICE PERIOD FOR JOINING	:	<i>(Mention notice period in months)</i>

II. APPLICANT DETAILS

1.	NAME OF THE APPLICANT	:	
2.	FATHER/ HUSBAND'S NAME	:	
3.	DATE OF BIRTH	:	<i>MM/DD/YYYY</i>
4.	NATIONALITY	:	
5.	GENDER	:	
6.	PAN NO	:	
7.	PERMANENT ADDRESS	:	<i>(Mention Full address with State & Pin code)</i>

8.	PRESENT ADDRESS	:	<i>(Mention Full address with State & Pin code)</i>				
9.	TELEPHONE NO	:	<i>(Mention Residence Number with STD Code)</i>				
10.	MOBILE NO	:					
11.	EDUCATIONA L QUALIFICATI ONS	:	Board /University/ Institution	COURSE/ SPECIALISA TION	Month & Year		% Marks obtained / CGPA
					From	To	
<i>(Mention in the order of recency)</i>							
12.	MEMBERSHIP OF PROFESSION AL ASSOCIATIO NS	:					
13.	OTHER TRAINING	:					
14.	COUNTRIES OF WORK EXPERIENCE	:					
15.	LANGUAGES KNOWN	:	Language	Speaking	Reading	Writing	

III. EMPLOYMENT RECORD (in the order of recency)

Name of Employer	Designation*	Period of Service		Length of relevant service as on 31.10.22	
		From	To	Years	Months
Total Experience (In Years and Months)				Yrs	Months
Total Experience in the relevant area (as per Advertisement in Years and Months)				Yrs	Months

* Please provide separately description of activities performed for each of the previous employment mentioning roles & responsibilities, achievements, highlights etc.

IV. PROJECT EXPERIENCE

i.	Name of Assignment/ Job or Project:	:	
	Sector	:	
	Year	:	
	Location	:	
	Client	:	
	Employer	:	
	Main Project Features	:	
	Total Project Cost	:	
	Activities Performed	:	
ii.	Name of Assignment/ Job or Project:	:	
	Sector	:	
	Year	:	
	Location	:	
	Client	:	
	Employer	:	
	Main Project Features	:	
	Total Project Cost	:	
	Activities Performed	:	

(Mention all relevant projects undertaken by the Applicant, Attach separate sheets for additional projects)