TAMIL NADU INFRASTRUCTURE DEVELOPMENT BOARD,

3RD FLOOR, CMDA BUILDING TOWER-II,

'THALAMUTHU-NATARAJAN MAALIGAI',

NO.1, GANDHI IRWIN ROAD, EGMORE,

CHENNAI – 600 008

REQUEST FOR PROPOSAL (RFP) FOR SELECTION OF CONSULTANT FOR TARIFF BASED COMPETITIVE BIDDING FOR:

(i) GREENFIELD 400/230-110 kV GIS SUBSTATION AT AMBATTUR TRB PREMISES AND ITS ASSOCIATED TRANSMISSION LINES and

(ii) UPGRADATION OF EXISTING CUDDALORE 230/110 kV SUBSTATION INTO CUDDALORE 400/230-110 kV SUBSTATION AT THE EXISTING CUDDALORE SUBSTATION PREMISES

QCBS

(Quality and Cost Based Selection)

RFP NO. TNIDB -3/2025

September 2025

Disclaimer

1. The information contained in this Request for Proposal document ("RFP") or subsequently provided to prospective Bidders, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

2. This RFP is neither an agreement nor an offer by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with the information that may be useful to them in the formulation of their Proposals (the **"Bid"**) pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources. For the avoidance of doubt, in case a Bidder places reliance on any aforesaid assumptions, assessments, statements, data and information furnished by the Authority and/or its consultants, in this RFP or under any project report etc. then the same shall not, in any manner, bind/make liable the Authority and/or its consultants, employees or representatives, to indemnify the Bidder in respect of any loss/damage/costs whatsoever arising out of or in connection with such reliance placed by the Bidder on the aforesaid assumptions, assessments, statements, data and information.

3. Information provided in this RFP to the Bidders may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

4. The Authority, its employees, consultants and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

5. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Bidder upon the statements contained in this RFP.

6. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

7. The issue of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Consultancy Services and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

8. The possession or use of this RFP in any manner contrary to any applicable law is expressly prohibited. The Bidder shall inform themselves concerning and shall observe any applicable legal requirements. The information does not purport to be comprehensive or to have been independently verified. Nothing in this RFP shall be construed as legal, financial or tax advice.

9. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, expenses associated with any demonstrations or presentations which may be required by the Authority, or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by the Bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

10. The Bidders are prohibited from any form of collusion or arrangement in an attempt to influence the selection and award process of the Proposal. Giving or offering of any

gift, bribe or inducement or any attempt to any such act on behalf of the Bidder towards any officer/employee/ advisor/ representative of the Authority or to any other person in a position to influence the decision of the Authority for showing any favour in relation to this RFP or any other contract, shall render the Bidder to such liability/penalty as the Authority may deem proper, including but not limited to rejection of the Proposal of the Bidder and forfeiture of its Proposal Security.

11. Laws of the Republic of India are applicable to this RFP.

TABLE OF CONTENTS

SECTION 1. INSTRUCTIONS TO BIDDERS 7
1.1 Background 7
1.2 Validity of the Proposal 8
1.3 Brief Description of Selection Process 9
1.4 Schedule of Selection Process 9
1.5 Conflict of Interest 10
1.6 Number of Proposals 12
1.7 Cost of Proposal 12
1.8 Site visit, verification of information and acknowledgment by the Bidder 12
1.9 Right to Cancel this RFP or Reject any Proposal 13
1.10 The Submission and Opening of Proposals 13
1.11 Clarifications 17
1.12 Amendment of RFP 18
1.13 Language 18
1.14 Retender/Resubmission of Proposal 18
1.15 Evaluation Committee 19
1.16 Clarifications during Evaluation 19
1.17 Confidentiality 19
1.18 Negotiations 20
1.19 Substitution of Key Personnel 20
1.20 Award of Consultancy 21
1.21 Execution of Contract 21
1.22 Commencement of Assignment 21
1.23 Proprietary Data 22
1.24 Bid Security 22
1.25 Performance Security 23
1.26 Fraud and Corrupt Practises 23
SECTION 2. DATA SHEET 26
SECTION 3. TERMS OF REFERENCE 30
3.1 Background 30
3.2 Ambattur Substation Project 31
3.3 Cuddalore Substation Upgradation Project 33
3.4 Detailed Scope of work for the Consultant 34

3.5 Scope of TANTRANSCO 35
3.6 Timeline and Payment Schedule 36
3.7 Review Committee 36
3.8 Experience & Qualification Requirements for Key Personnel 36
SECTION 4. FORMATS 38
FORM TECH A – Minimum Eligibility Experience 38
FORM TECH 1 – Technical Proposal Submission Form 40
FORM TECH 2 – Particulars of the Bidder 43
FORM TECH 3 – Power of Attorney for Signing of Proposal 45
FORM TECH 4 – Summary of Bidder's Experience 47
FORM TECH 5 – Details of Bidder's Experience 48
FORM TECH 6 – Work Plan and Approach & Methodology Proposed 49
FORM TECH 7 – Work Schedule Form 50
FORM TECH 8 – Team Composition and Task Assigned 51
FORM TECH 9 – Curriculum Vitae of Key Personnel 52
SECTION 5. DRAFT CONTRACT 54

SECTION 1. INSTRUCTIONS TO BIDDERS

1.1 Background

1.1.1 Tamil Nadu Transmission Corporation Limited (TANTRANSCO) envisages developing the following 2 projects:

(i) Establishment of greenfield 400/230-110 kV GIS Substation at Ambattur TRB Premises with 2x500 MVA, 400/230KV ICTs & 2x200 MVA, 400/110kV ICTS and its associated transmission lines.

(ii) Upgradation of the existing Cuddalore 230/110 kV Substation into Cuddalore 400/230-110 kV Substation (Partial GIS for 400kV system only) at the premises of the existing Cuddalore 230/110 kV SS.

1.1.2 **Ambattur Substation Project**

There is a growing demand of power due to establishment of new Data Centres at Ambattur and its surrounding areas. There is a demand request from various firms for setting up of data centres in the Ambattur Industrial Estate for 1036 MVA (8 nos. EHT Consumers) in 230 kV level and 344 MVA (12 nos. EHT consumers) in 110 kV level.

In view of the above, it is proposed to establish a new 400 /230-110kV GIS SS at the Transformer Repair Bay complex /Ambattur Industrial Estate which is essential to cater to the raising load growth in the industrial estate segment and also stand for reliable main/alternate source to the Data Centres.

1.1.3 **Cuddalore Substation Upgradation Project**

The evacuation system associated with Neyveli Lignite Corporation (NLC) complex comprises of various power plants having the total installed generation capacity of 3390 MW. Apart from evacuation through the ISTS feeders, only 4 numbers of 230 kV feeders are connected with 230 kV TANTRANSCO load substations which are in turn connected with other 230 kV load substations catering to the loads of Neyveli, Cuddalore, Ulundurpet, Villupuram, Sankarapuram, Thiruvannamalai, Thanjavur and Kumbakonam areas. NLC Power generation is the only source for all the substations located in the above areas resulting in overloading of the 230kV feeders in Cuddalore and Neyveli area.

Hence, TANTRANSCO proposes to upgrade the existing 230/110 kV substation into a 400/230-110 kV substation (Partial GIS for 400kV system only) for evacuation of

power from NLC generation complex and disbursal to downstream load substations without constraints.

1.1.4 TANTRANSCO is desirous of developing the above 2 projects through Tariff Based Competitive Bidding (TBCB) framework. TANTRANSCO will act as the Bid Process Coordinator for the 2 projects.

1.1.5 Tamil Nadu Infrastructure Development Board (TNIDB) was set up under the Tamil Nadu Infrastructure Development Act (TNID Act) 2012. TNIDB, as a nodal agency, plays a critical role in infrastructure development in the state by facilitating project development in a seamless, efficient and transparent manner. The Board coordinates infrastructure development activities in the state and facilitates projects undertaken solely by Government institutions as well as projects undertaken through Public-Private-Partnerships (PPP).

1.1.6 To ensure that the above objectives are achieved, Tamil Nadu Infrastructure Development Board (TNIDB) **(the "Authority")**, through this RFP, proposes to engage a reputed Consultant for the project, from the consultants empanelled as below from among those empanelled across various sectors and functional areas vide BP No. 963 dated.27.02.2024, B.P.No.301 dated.21.02.2025 & B.P.No.465 dated.03.09.2025:

Panel No.	Sector	Sub-Sector	Functional Area
5	C. Energy	C1. Power Generation, Transmission and Distribution Systems (Renewable and Non-Renewable) C2. Gas and Gas Works B4. City Gas Distribution	Technical/ Engineering Consultants
1. Artelia Consulting Engineers Limited (ACE) 2. Voyants Solutions Pvt. Ltd. 3. GPCL Consulting Services Limited 4. Infrastructure Development Corporation (Karnataka) Ltd. 5. Mercados Energy Markets India Pvt. Ltd. 6. ITCOT Limited 7. TUV India Private Limited 8. AFRY India Private Limited 9. REC Power Development and Consultancy Limited			

1.1.7 This RFP is only for the consultants empanelled in the above Panel.

1.2 Validity of the Proposal

1.2.1 The RFP shall remain valid for a period of 180 (One Hundred and Eighty) days from the last date of submission of the RFP with a provision for extension.

1.3 Brief Description of Selection Process

1.3.1 The Authority intends to select a consultant (the **"Consultant"**) from the applicants who make a Bid (the **"Bidder")** through a two-part (i.e., Technical and Financial Proposal) (the **"Proposal"**) online Selection Process (the "**Selection Process**") in accordance with the procedure set out herein.

1.3.2 In **Technical Proposal**, the eligibility of Bidders will be verified based on the eligibility information mentioned in Data Sheet and provided by the Bidders as per the formats given in this RFP. The Technical Proposal of only those Bidders found eligible and satisfying the minimum eligibility criteria shall be evaluated and scored based on the marking criteria mentioned in Data Sheet. Work Schedule by the Team proposed for the assignment to the Evaluation Committee of the Authority. The Bidders not meeting the minimum eligibility criteria as stipulated in the RFP shall be awarded Zero marks in the Technical Proposal Scoring and their proposal shall be rejected. Bidders scoring not less than **70%** of the total marks (S_t) in Technical Proposal shall only be qualified for opening of **Financial Proposal**. The Authority shall notify the Bidders, results of the technical evaluation and invite those who have secured the minimum qualifying mark for opening of the financial proposals indicating the date and time. The Financial Proposal of unqualified Bidders shall not be opened.

1.3.3 In Financial Proposal evaluation, the Financial Proposal of shortlisted Bidders shall be evaluated, and the lowest evaluated Financial Proposal (F_m) will be given the maximum financial score (S_f) of 100 marks. The financial scores (S_f) of the other Financial Proposals will be computed as per the formula given below:

$S_f = 100 \times F_m / F$, in which S_f is the financial score, F_m is the lowest price quoted by any Bidders and F is the price of the Proposal under consideration.

1.3.4 The total scores of the Bidders shall be arrived at by applying the weights to the Technical and Financial Proposal to select the first ranked Bidder (R_1) (the **"Selected Bidder").** The remaining Bidders shall be ranked R_2, R_3 and so forth. The weightage given to the Technical and Financial Proposals shall be as per the Data Sheet.

The first ranked Bidder shall be selected for negotiation while the second ranked Bidder shall be kept in reserve.

1.4 Schedule of Selection Process

The Authority would endeavour to adhere to the following schedule:

Event Description	Date and Time
Bid Publishing Date	25-09-2025
Bid Submission Start Date	14-10-2025 – 10:00 Hrs
Pre-proposal Meeting	13-10-2025 – 15:00 Hrs
Bid Submission End Date	27-10-2025 – 15:00 Hrs
Opening of Technical Proposal	28-10-2025 – 15:30 Hrs
Opening of Financial Proposal	To be intimated to Technically Qualified Bidders

1.5 Conflict of Interest

1.5.1 A Bidder shall not have a conflict of interest that may affect the Selection Process or the Assignment (the **"Conflict of Interest"**). Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall forfeit and appropriate the Bid Security as mutually agreed, genuine, pre-estimated compensation and damages payable to the Authority for, inter alia, the time, cost and effort of the Authority including consideration of such Bidder's Proposal, without prejudice to any other right or remedy that may be available to the Authority hereunder or otherwise.

1.5.2 The Authority requires that the Consultant provides professional, objective, and impartial advice and at all times hold the Authority's interests paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The Consultant shall not accept or engage in any assignment that would conflict with its prior or current obligations to other Authority, or that may place it in a position of not being able to carry out the assignment in the best interests of the Authority. Without limiting the generality of the above, a Bidder shall be deemed to have a Conflict of Interest affecting the Selection Process, if:

a. the Bidder, and any other Bidder, has common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding or ownership interest of a Bidder, (or any shareholder thereof having a shareholding of more than 5% {five per cent} of the paid up and subscribed share capital of such Bidder, as the case may be) in the other Bidder, is less than 5% (five per cent) of the subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank,

insurance company, pension fund or a public financial institution referred to in section 4A of the Companies Act, 1956/ sub-Section (72) of Section 2 of the Companies Act, 2013. For the purposes of this Clause 1.5.2(a), indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the "Subject Person") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (bb) if the shareholding of such person in the intermediary is less than 26% (twenty six per cent) of the subscribed and paid up equity shareholding of such intermediary; or

b. A constituent of such Bidder is also a constituent of another Bidder; or

c. Such Bidder receives or has received any direct or indirect subsidy or grant from any other Bidder or its Associate; or

d. Such Bidder has the same legal representative for purposes of this Bid as any other Bidder; or

e. Such Bidder has a relationship with another Bidder, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Bid of either or each of the other Bidder; or.

f. There is a conflict among this, and other consulting assignments of the Bidder (including its personnel) and any subsidiaries or entities controlled by such Bidder or having common controlling shareholders. The duties of the Consultant will depend on the circumstances of each case. While providing consultancy services to the Authority for this particular assignment, the Consultant shall not take up any assignment that by its nature will result in conflict with the present assignment; or

g. A firm which has been engaged by the Authority to provide goods or works or services for a project, and its Associates, will be disqualified from providing consulting services for the same project save and except as per provisions of this RFP; conversely, a firm hired to provide consulting services for the preparation or implementation of a project, and its Members or Associates, will be disqualified from subsequently providing goods or works or services related to the same project, provided further that this restriction

shall not apply to consultancy/ advisory services provided to the Authority in continuation of this Consultancy or to any subsequent consultancy/ advisory services provided to the Authority in accordance with the rules of the Authority

For purposes of this RFP, Associate means, in relation to the Bidder, a person who controls, is controlled by, or is under the common control with such Bidder (the "**Associate**"). As used in this definition, the expression "control" means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty per cent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct the management and policies of such person by operation of law or by contract.

1.6 Number of Proposals

1.6.1 No Bidder or its Associate shall submit more than one Bid for the Assignment.

1.7 Cost of Proposal

1.7.1 The Bidders shall be responsible for all the costs associated with the preparation of their Proposals and their participation in the Selection Process including subsequent negotiation, visits to the Authority, Project site etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

1.8 Site visit, verification of information and acknowledgment by the Bidder

1.8.1 Bidders are encouraged to submit their respective Proposals after visiting the project site and ascertaining for themselves the site conditions, traffic, location, surroundings, climate, access to the site, availability of drawings and other data, Applicable Laws and regulations or any other matter considered relevant by them. The costs of undertaking such visit shall be borne by the Bidder.

1.8.2 It shall be deemed that by submitting the Proposal, the Bidder has:

a. Made a complete and careful examination of the RFP.

b. Received all relevant information requested from the Authority.

c. Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority or relating to any of the matters referred to in Clause 1.8.1 above.

d. Satisfied itself about all matters, things and information, including matters referred to in 1.8.1 herein above, necessary and required for submitting an informed Bid and

performance of all of its obligations thereunder.

e. Acknowledged that it does not have a Conflict of Interest; and

f. Agreed to be bound by the undertaking provided by it under and in terms hereof.

1.8.3 The Authority shall not be liable for any omission, mistake or error on the part of the Bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the Authority.

1.9 Right to Cancel this RFP or Reject any Proposal

1.9.1 Notwithstanding anything contained in this RFP, the Authority reserves the right to postpone/ Cancel this RFP at any point of time without assigning any reason, whatsoever.

1.9.2 The Authority reserves the right to reject any Proposal if:

a. At any time, a material misrepresentation is made or discovered, or

b. The Bidder does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Proposal.

1.9.3 Misrepresentation/ improper response by the Bidder may lead to the disqualification of the Bidder. If such disqualification/ rejection occurs after the Proposals have been opened and the highest-ranking Bidder gets disqualified/ rejected, then the Authority reserves the right to consider the next ranked Bidder or take any other measure as may be deemed fit in the sole discretion of the Authority, including annulment of the Selection Process.

1.10 The Submission and Opening of Proposals

1.10.1 The Bidders are required to register themselves on the Tamil Nadu e-procurement system portal at URL:https://tntenders.gov.in/nicgep/app and submit soft copies of their proposal electronically using valid Digital Signature Certificates. Bidders may refer to instructions on online proposal submission available on the site at:

a. https://tntenders.gov.in/nicgep/app?page=BiddersManualKit&service=page
b. https://eprocure.gov.in/cppp/hassle_free_bid_submission.pdf

1.10.2 The Authority shall not be held liable for any delay in bid submission for any reason whatsoever. The Proposal must be submitted online through the e-Procurement process as specified in the RFP. The Bidders may also refer to below instructions:

a. Bid document is uploaded in the e-procurement portal https://tntenders.gov.in. Prospective Bidders shall register themselves in the e-procurement Portal (https://tntenders.gov.in) and submit the Bids electronically through the portal.

b. It is mandatory for the Bidder to possess a valid Class-3 Signing and Encryption Digital Signature Certificate in the name of the Tender submitting authority to complete the e-procurement Bid process as per the provisions of Government of India IT Act 2000 with latest amendments.

c. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available on the website https://tntenders.gov.in under the link "Information about DSC".

d. The website has user manuals with detailed guidelines on enrolment and participation in the online Bidding process. The user manuals can be downloaded for ready reference.

e. The Bidders are requested to download the e-procurement help manual and user manuals from the Portal for reference.

f. The registered Bidder can log into the e-procurement portal and download the Bid Forms and Bid document /corrigendum as applicable and go through them carefully.

g. Bidder shall go through the Bid documents and get ready with all relevant documents in pdf/xls/rar formats as indicated therein. In the Technical Proposal, Bidder may attach an index page wherever necessary, in the beginning, which indicates the details of the files/documents that follow the index page against Technical Proposal content indicated. This shall also help for easy reference later.

h. While scanning the Bid documents to convert to pdf, Bidder shall scan the page in 65 to 100 dpi mode, to get a readable page after scanning and the size of the document shall be less. It is advised to use 65 dpi mode for pages in text and 100 dpi mode for pages with images.

i. Bidder shall be ready with the Technical Proposal and Financial Proposal in filled form well in advance to avoid last minute submission and once the bids are ready in all aspects, they may choose the freeze option to submit the Bid finally. Thereafter, they shall get a Bid acknowledgement receipt which is the final step, indicating the Successful submission of the Bid.

j. The Technical and Financial Proposals shall be submitted separately using the Digital Signature Certificates.

k. Bidder can do the re-submission of the Bid, either Technical Proposal or Financial Proposal or both, any number of times, till the closure of bid.

l. The Bids shall be submitted online not later than the date and time specified in the Tender Schedule or Corrigendum, if published. e-procurement portal shall automatically lock the date and time exactly, as specified in the tender.

m. If the bid is not fully submitted before the closing date and time and the bid submission is in progress and could not be completed before the closing date and time, the bid will not be successfully submitted. Hence, the Bidder should be cautious to submit the Bids well in advance to avoid failures in the submission of their bids.

n. For all Bid processing activities, the server time indicated at the top of the e-procurement Portal, while doing Bid submission/opening activities shall be final. The local system time shall not be considered in such case.

o. The e-procurement system shall issue a Bid acknowledgement receipt which is the final proof for the successful Bid submission.

p. Bidder may contact the Helpdesk Ph. No. 044 – 24461505 at National Informatics Centre for support on the e-procurement portal.

1.10.3 The Proposals addressed to the Authority as mentioned in the Data Sheet shall be submitted in two parts following the formats/schedules given for respective proposal.

1.10.4 The first part – Technical Proposal – should contain the scanned copies of the following documents:

Technical Proposal

a. Bid Security
b. Form TECH A – Minimum Eligibility Experience
c. Form TECH 1 – Technical Proposal Submission Form
d. Form TECH 2 – Particulars of the Bidder
e. Form TECH 3 – Power of Attorney for Signing of Proposal
f. Form TECH 4 – Summary of Bidder's Experience
g. Form TECH 5 – Details of Bidder's Experience
h. Form TECH 6 – Work Plan and Approach and Methodology Proposed
i. Form TECH 7 – Work Schedule Form
j. Form TECH 8 – Team Composition and Task Assigned
k. Form TECH 9 – Curriculum Vitae of Key Personnel

1.10.5 The Proposals must be properly signed by the authorized representative (the

"Authorized Representative") as detailed below:

a. By a partner, in case of a partnership firm and/or a limited liability partnership; or

b. By a duly authorized person holding the Power of Attorney, in case of a Limited Company/Private Limited Company or a Corporation; or

c. By a person authorized through a General or Specific Board Resolution for signing proposals; Certified True Copy of such resolution in the hands of a Director of the Company shall be submitted for this purpose.

The power of attorney, if applicable, should be certified under the hands of a partner or director of the Bidder and notarised by a notary public in the form specified in Section 4 and shall accompany the Technical Proposal.

1.10.6 The Second Part – Financial Proposal – should contain the contents as below:

Financial Proposal

a. FORM FIN – 1: Financial Proposal Submission Form (***To be submitted in BOQ format only***)

1.10.7 A Price Bid format has been provided with the RFP document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Bid file (BOQ), open it and complete the cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Bid file is found to be modified by the bidder, the bid will be rejected.

1.10.7.1 While submitting the Financial Proposal, the Bidder shall ensure the following:

a. All the costs associated with the assignment shall be included in the Financial Proposal. These shall normally cover remuneration for all the Personnel (Expatriate and Resident, in the field, office etc.), accommodation, air fare, equipment, printing of documents, surveys, geo-technical investigations etc. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered non-responsive and liable to be rejected.

b. The Financial Proposal shall take into account all expenses and tax liabilities except GST which shall be paid at applicable rates. For the avoidance of doubt, it is clarified that all taxes except GST shall be deemed to be included in the costs shown in the

Financial Proposal. Further, all payments shall be subject to deduction of taxes at source as per Applicable Laws.

c. Costs shall be expressed in INR.

1.10.8 The Bidders are advised in their own interest to ensure that completed Proposals are submitted well before the dates and time stipulated in the document. The Authority shall not be responsible for any delay in submission of the proposal due to any reason whatsoever.

1.10.9 Prior to evaluation of Proposals, the Authority will determine whether each Proposal is responsive to the requirements of the RFP. The Authority may, in its sole discretion, reject any Proposal that is not responsive hereunder. A Proposal shall be considered responsive only if:

a. The Technical Proposal is received in the forms specified at Section 4.
b. It is accompanied by the Power of Attorney as specified in Form TECH 3 or such other document stipulated in Clause 1.10.
c. It contains all the information (complete in all respects) as requested in the RFP.
d. It does not contain any condition or qualification.
e. The Technical proposal does not contain any information regarding Financial Quote/ Proposal.

1.10.10 The proposals will be opened online by the Authorised Representative of the Authority as per schedule mentioned in Clause 1.4.

1.11 Clarifications

1.11.1 Bidders requiring any clarification on the RFP and its terms and conditions may send their queries to the email id mentioned in the data sheet to reach before the date mentioned in the Schedule of Selection Process at Clause 1.4. The email shall clearly bear the following subject:

"Queries/Request for Additional Information concerning RFP for Selection of Consultant for tariff based competitive bidding for 2 transmission projects at Ambatttur TRB premises and existing Cuddalore substation premises".

The Authority shall endeavour to respond to any queries or request for clarifications received from the Bidders within the date mentioned as per Clause 1.4 but not later than 7 (Seven) Days prior to the Bid Submission End Date. The Authority will post the reply to all such queries on the Website mentioned in the Data Sheet.

The Authority shall endeavour to respond to any further queries/request for clarifications received up to 48 (Forty-eight) hours prior to the Bid Submission End Date. The Authority will post the reply to all such queries, addendum/corrigendum, if any, on the Website mentioned in the Data Sheet. No separate Advertisement for Addendum/ Corrigendum/ extension of date will be published in the Newspapers.

1.12 Amendment of RFP

1.12.1 At any time prior to the deadline for submission of Proposal, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP document by the issuance of Addendum/Amendment and posting it on the website. All such amendments will be binding on all Bidders.

1.12.2 In order to afford the Bidders a reasonable time for taking an amendment into account, or for any other reason, the Authority may, in its sole discretion, extend the Bid Submission End Date.

1.13 Language

1.13.1 The Proposal with all accompanying documents (the **"Documents"**) and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this RFP. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

1.14 Retender/Resubmission of Proposal

1.14.1 In case the RFP is retendered, then it is mandatory for the Bidder to submit its Bid again on the e-procurement portal.

1.14.2 After submission of the Bid, and before the scheduled closing time for submission, if a Bidder wishes to make changes to the Bid, he can do so by clicking the "Resubmit" option.

1.14.3 Bidders shall not be allowed to withdraw the proposal any time after submission of

Proposal.

1.15 Evaluation Committee

1.15.1 The Evaluation Committee appointed by the Authority will carry out its evaluation of the Technical and Financial Proposals as per the RFP.

1.15.2 The Evaluation Committee appointed by the Authority will evaluate the Technical Proposals after evaluation of minimum eligibility criteria as given in the Data Sheet. The Bidders not meeting the minimum eligibility criteria as stipulated in the RFP shall be awarded 0 (zero) marks in the Technical Proposal Scoring and their proposal shall be rejected.

1.15.3 The committee will carry out evaluation of proposals meeting the minimum eligibility criteria as per the mark system specified in the Data Sheet below. Each responsive proposal will be attributed a technical score (S_t).

1.16 Clarifications during Evaluation

1.16.1 To facilitate evaluation of Proposals, the Authority may, at its sole discretion, seek clarifications from any Bidder regarding its Proposal. Such clarification(s) shall be provided within the time specified by the Authority for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be through e-procurement portal.

1.16.2 If a Bidder does not provide clarifications sought under Clause 1.16.1 above within the specified time, its Proposal shall be liable to be rejected. In case the Proposal is not rejected, the Authority may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding, and the Bidder shall be barred from subsequently questioning such interpretation of the Authority.

1.17 Confidentiality

1.17.1 Information relating to the examination, clarification, evaluation, and recommendation for the selection of Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional adviser who is advising the Authority in relation to matters arising out of or concerning the Selection Process. The Authority will treat all information, submitted as part of the Proposal, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce

or assert any right or privilege of the statutory entity and/or the Authority.

1.18 Negotiations

1.18.1 The aim of the negotiations is to reach agreement on all points and initial a draft contract by the conclusion of Negotiations.

1.18.2 Negotiations with selected Bidder will commence with a discussion of technical proposal, the proposed methodology (work plan), costing, staffing and any suggestions made to improve the TOR. Agreement must then be reached on the final TORs, the staffing and staff months, logistics and reporting.

1.18.3 The Authority will not consider substitutions in the proposed key personnel during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or for reasons such as death or medical incapacity. Any proposed substitute shall have equivalent or better qualifications and experience than the original candidate and be submitted by the successful Bidder within the period specified in the letter of invitation to negotiate.

1.18.4 Any need for substitution as a result of negligence on the part of the successful Bidder such as non-confirmation of availability of key personnel before submission of proposal may result in disqualification of the successful Bidder and bid security of such Bidder be forfeited.

1.18.5 Changes agreed upon will then be reflected in the draft contract, including all tax liabilities and all costs, etc.

1.18.6 The Contract will be awarded after successful negotiations, with the Selected Bidder. In the event the Selected Bidder fails to reconfirm its commitments during negotiations such that there arises a material deviation in the technical proposal as evaluated by the authority, then the authority reserves the right to disqualify the proposal of the Selected Bidder and designate the next ranked Bidder as the Selected Bidder and invite it for negotiations.

1.18.7 The Contract will be awarded after successful negotiations, with the qualified/ Selected Bidder.

1.19 Substitution of Key Personnel

1.19.1 The Authority expects all the Key Personnel specified in the Proposal to be available during implementation of the Scope of Work mentioned in this RFP. The Authority will not consider any substitution of Key Personnel except under compelling circumstances beyond the reasonable control of the Consultant such as retirement, death, medical

incapacity among others, of personnel. Such substitution shall be limited to a maximum of two Key Personnel other than the Team Leader subject to equally or better qualified and experienced personnel being provided to the satisfaction of the Authority. Any subsequent substitution of key personnel so replaced would call for reduction of remuneration by 2% of the Contract Value for the balance payment. Substitutions undertaken at the time of contract negotiations shall be counted while calculating the number of substitutions under this clause. Requests by the Consultant for replacement of team Leader may be considered by the authority for situation beyond the reasonable control of the Consultant and allowed based on merits of the case so determined by the Authority, subject to equally or better qualified and experienced personnel being provided to the satisfaction of the Authority. The Authority may impose, at its discretion, reduction of remuneration of up to 5% of the Contract Value for the balance payment. The Authority reserves the right to instruct the Consultant to replace the key personnel during negotiation/ implementation stage. Such replacement shall not be considered for reduction of Contract Value. Inability of the Consultant to deploy Lead Architect for the assignment will be grounds for termination by the Authority.

1.20 Award of Consultancy

1.20.1 After selection, a Letter of Award (the "**LOA**") shall be issued, in duplicate, by the Authority to the Selected Bidder (the **"Consultant"**) and the Selected Bidder shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. Draft LOA Format is provided in Section 5 as Annexure B. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, appropriate the Bid Security of such Bidder for damages suffered by the Authority on account of failure of the Selected Bidder to acknowledge the LOA, and the next highest ranking Bidder may be invited for negotiations.

1.21 Execution of Contract

1.21.1 After acknowledgement of the LOA as aforesaid by the Selected Bidder, it shall execute the Contract within a period of 30 (thirty) days. The Selected Bidder shall not be entitled to seek any deviation in the Contract.

1.22 Commencement of Assignment

1.22.1 The Consultant shall commence the Services within 7 (seven) days of signing of contract or such other date as may be mutually agreed. If the Consultant fails to either sign the contract as specified in Clause 1.21 or commence the assignment as specified herein, the Authority may invite the next ranked Bidder for negotiations. In such an event, the Bid Security of the Selected Bidder shall be forfeited and appropriated in accordance with the provisions of Clause 1.24.

1.23 Proprietary Data

1.23.1 Subject to the provisions of Clause 1.17, all documents and other information provided by the Authority or submitted by a Bidder to the Authority shall remain or become the property of the Authority. Bidders and the Consultant, as the case may be, are to treat all information as strictly confidential. All information collected, analysed, processed or in whatever manner provided by the Consultant to the Authority in relation to the Assignment shall be the property of the Authority.

1.24 Bid Security

1.24.1 The Bidder shall furnish as part of its Proposal, a bid security as per details mentioned in Section 2 – Data Sheet (the "**Bid Security**"), returnable not later than 60 (Sixty) days after the expiration of the Bid validity period, including any extension thereof, or 60 (Sixty) days after the issuance of the Letter of Award, whichever is earlier. The Selected Bidder's Bid Security shall be returned upon the Bidder signing the Contract.

1.24.2 The Authority shall not be liable to pay any interest on the Bid Security and the same shall be interest free.

1.24.3 The Bidder, by submitting its Bid pursuant to this RFP, shall be deemed to have acknowledged that without prejudice to the Authority's any other right or remedy hereunder or in law or otherwise, the Bid Security may be forfeited and appropriated by the Authority for damages payable to the Authority for, inter alia, the time, cost and effort of the Authority in regard to the RFP including the consideration and evaluation of the Proposal under the following conditions:

a. If a Bidder engages in any of the Prohibited Practices specified in Clause 1.26 of this RFP;

b. In the case of the Selected Bidder, if the Bidder fails to reconfirm its commitments during negotiations as required vide Clause 1.18;
c. In the case of a Selected Bidder, if the Bidder fails to accept the LOA as specified in Clause 1.20
d. In the case of a Selected Bidder, if the Bidder fails to sign the Contract or provide the performance security within the specified time limit as specified in Clauses 1.21 and 1.25 respectively; or
e. If the Bidder is found to have a Conflict of Interest as specified in Clause 1.5.
f. if the firm has furnished incorrect information on qualification and experience.

1.25 Performance Security

1.25.1 Prior to signing of contract, the Selected Bidder shall furnish Performance Security to the Authority, for an amount mentioned in the Data Sheet. The Performance Security shall be in the form of Demand Draft/ Bank Guarantee issued by Scheduled Commercial Banks in India, in the name of the Authority mentioned in the Data Sheet, as per the format attached in ***Draft Contract***.

1.25.2 In case of Bank Guarantee, this Performance Security shall remain valid for a period of 90 (Ninety) days beyond the date of completion of all contractual obligations by the Selected Bidder. The validity of Performance Security will be extended according to the extension of contract period as per the contract executed. The Performance Security shall be in the prescribed form as provided in this RFP.

1.25.3 The Penalty for error/variation and Penalty for delay shall be recovered by appropriation from the Performance Security or otherwise as provided in the Draft Contract.

1.25.4 If Selected Bidder fails to fulfil its obligations in terms of the Contract, the Performance Security may be invoked by the Authority as compensation.

1.25.5 If any amendment is issued to the Contract, the Selected Bidder shall, within 21 (twenty-one) days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

1.25.6 The Authority shall have the right to appropriate the Performance Security, in whole or in part, in the event of breach of Contract or for recovery of penalty. Subject to the above sub-clauses, the Authority will release the Performance Security without any interest to the Selected Bidder on completion of the firm's contractual obligations.

1.26 Fraud and Corrupt Practises

1.26.1 The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the Authority will reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the **"Prohibited Practices")** in the Selection Process. In such an event, the Authority will, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Bidder's Proposal.

1.26.2 For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:

a. "**Corrupt practice**" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Authority who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOA or has dealt with matters concerning the Contract or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the Authority, shall be deemed to constitute influencing the actions of a person connected with the Selection Process; or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Contract, as the case may be, any person in respect of any matter relating to the Assignment or the LOA or the Contract, who at any time has been or is a legal, financial or technical consultant/ adviser of the Authority in relation to any matter concerning the Assignment;

b. "**Fraudulent practice**" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process;

c. "**Coercive practice**" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process;

d. "**Undesirable practice**" means (i) establishing contact with any person connected with or employed or engaged by the Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and

e. "**Restrictive practice**" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

SECTION 2. DATA SHEET

1.	Title of the Assignment	Selection of Consultant for Tariff Based Competitive Bidding for: (i) Greenfield 400/230-110 kV GIS substation at Ambattur TRB premises and its associated transmission lines and (ii) Upgradation of existing Cuddalore 230/110 kV Substation into a 400/230-110 kV Substation at the existing Cuddalore Substation premises.
2.	Assignment Owner	Tamil Nadu Transmission Corporation Limited (TANTRANSCO)
3.	Contract Signing Agency/Authority	Tamil Nadu Infrastructure Development Board (TNIDB)
4.	Proposal Validity Period	180 days from the Bid Submission End Date
5.	Bid Security	Amount – Rs.50,000/- to be paid through e-procurement portal
6.	Performance Security	5% of the Contract value
7.	Method of Selection	Quality and Cost Based Selection (QCBS)
8.	Weightage	T = 0.8 and F = 0.2 $S = S_t \times 0.8 + S_f \times 0.2$
9.	Consortium Allowed	No
10.	Details for Submission of Queries	All queries regarding the assignment should be addressed to: **Designation:** The Chief Executive Officer **Organisation Name:** Tamil Nadu Infrastructure Development Board **Address:** Tamil Nadu Infrastructure Development Board (TNIDB), 3rd Floor, CMDA Building Tower-II, 'Thalamuthu-Natarajan Maaligai', No.1, Gandhi Irwin Road, Egmore, Chennai – 600008. **Email:** soinfra.findpt@tn.gov.in; fininfracell@gmail.com **Office Telephone No:** 04428550155/255/355/455

11.	Bid Submission End Date	27-10-2025 – 15:00 Hrs
12.	Link for Virtual Pre-proposal Conference/ Pre-Bid Meeting/ RfP Clarification Meeting	Link: Click here to join the meeting
13.	Website details	Replies to queries/ clarifications/ addendum/ corrigendum etc. shall be posted at the following websites: https://tnidb.tn.gov.in/en/ https://tntenders.gov.in/nicgep/app
14.	Assignment / Site Related Documents	Refer Section 3
15.	Minimum Eligibility Criteria	***The firms meeting the below mentioned requirements shall only be considered for evaluation and scoring of Technical Proposal. The Bidders not meeting the minimum eligibility criteria, as stipulated herein, shall be awarded Zero marks in the Technical Proposal Scoring and their proposal shall be rejected.*** **Legal Capacity:** • A Bidder may be a proprietary firm/ limited liability partnership/ a company incorporated under the Companies Act 1956/ 2013 or a body corporate incorporated under the applicable laws of its origin. • A Bidder which has earlier been blacklisted or debarred by the Government of India, Government of Tamil Nadu, any other Governments, any PSU of Central Government or State Government or any other Public Sector or Multilateral Agency shall not be eligible to submit a Bid if such bar subsists as on the Bid Submission End Date. **Financial Capacity:** The Bidder should have a minimum annual average turnover of **Rs.50 Crores (Rupees Fifty crores)** as professional fees in the last three financial years preceding the Bid Submission End Date. For the avoidance of doubt, professional fees hereunder refer to fees received by the Bidder for providing advisory or consultancy services to its clients in the power sector. The Bidder should have positive net worth as per last audited financial accounts. **Minimum Assignment Experience:** 1. Bidders having **minimum 5 years of experience in acting as a Transaction Advisor** for various State/ Central Transmission Projects preceding the Bid Submission End Date shall be

<table>
<tr><td></td><td></td><td>considered for evaluation and scoring of Technical Proposal. In this regard, Bidder shall enclose a certificate from the client/minutes of meeting issued by client as proof for completion of the work assigned to the Bidder or certificate from its Auditor certifying the 100% fee received for such assignment.

2. The bidder should have successfully completed the transaction leading to award of a minimum of 3 transmission projects under TBCB mode in India in the last 5 years. (Necessary certified documents such as work award/notification, work completion certificate copies, should be uploaded for the same).</td></tr>
<tr><td>16.</td><td>Technical Proposal Scoring</td><td>
<table>
<tr><th>S. No.</th><th>Parameter</th><th>Max. Marks</th></tr>
<tr><td>I.</td><td>Bidder Qualification – Similar Assignment Experience</td><td>60</td></tr>
<tr><td></td><td>Experience in successful completion of transmission projects under TBCB mode during the last 5 years –

Intra State Projects – 4 no. s – 10 marks per assignment up to a maximum of 40 marks

Inter State Projects – 2 no. s – 10 marks per assignment up to a maximum of 20 marks</td><td>60</td></tr>
<tr><td>II.</td><td>Team Qualification & Experience</td><td>40</td></tr>
<tr><td></td><td>a) Team Leader – 1 no. – 15 Marks
b) Transmission Expert – 1 no. – 10 Marks
c) Procurement Expert – 1 no. – 8 Marks
d) Finance Specialist – 1 no. – 7 Marks

Guideline:
Educational Qualifications – 30% weightage
Professional Experience – 70% weightage

If the prescribed minimum educational qualification is not fulfilled, then the Curriculum Vitae of the proposed personnel will be marked as Zero. Necessary Proof of educational qualification should be enclosed with the technical proposals.

Bidders are encouraged to propose the best team for the assignment and merely satisfying the minimum qualifications and experience requirements of the Key personnel shall not guarantee maximum marks allotted for such key personnel.</td><td>40</td></tr>
<tr><td></td><td>Total score</td><td>100</td></tr>
</table>
</td></tr>
</table>

		Bidders scoring not less than 70% in Technical Proposal shall only be qualified for opening of **Financial Proposal**.

SECTION 3. TERMS OF REFERENCE

3.1 Background

3.1.1 Tamil Nadu Transmission Corporation Limited (TANTRANSCO) envisages developing the following 2 projects:

(i) Establishment of greenfield 400/230-110 kV GIS Substation at Ambattur TRB Premises with 2x500 MVA, 400/230KV ICTs & 2x200 MVA, 400/110kV ICTS and its associated transmission lines.

(ii) Upgradation of the existing Cuddalore 230/110 kV substation into Cuddalore 400/230-110 kV substation (Partial GIS for 400kV system only) at the premises of the existing Cuddalore 230/110 kV SS.

3.1.2 **Ambattur Substation Project**

There is a growing demand of power due to establishment of new Data Centres at Ambattur and its surrounding areas. There is a demand request from various firms for setting up of data centres in the Ambattur Industrial Estate for 1036 MVA (8 nos. EHT Consumers) in 230 kV level and 344 MVA (12nos. EHT consumers) in 110 kV level.

In view of the above, it is proposed to establish a greenfield 400 /230-110kV GIS SS at the Transformer Repair Bay complex /Ambattur Industrial Estate which is essential to cater to the raising load growth in the industrial estate segment and also stand for reliable main/alternate source to the Data Centres.

3.1.3 **Cuddalore Substation Upgradation Project**

The evacuation system associated with Neyveli Lignite Corporation (NLC) complex comprises of various power plants having the total installed generation capacity of 3390 MW. Apart from evacuation through the ISTS feeders, only 4 numbers of 230 kV feeders are connected with 230 kV TANTRANSCO load substations which are in turn connected with other 230 kV load substations catering to the loads of Neyveli, Cuddalore, Ulundurpet, Villupuram, Sankarapuram, Thiruvannamalai, Thanjavur and Kumbakonam areas. NLC Power generation is the only source for all the substations located in the above areas resulting in overloading of the 230kV feeders in Cuddalore and Neyveli area.

Hence, TANTRANSCO proposes to upgrade the existing 230/110 kV substation into a

400/230-110 kV substation (Partial GIS for 400kV system only) for evacuation of power from NLC generation complex and disbursal to downstream load substations without constraints.

3.1.4 TANTRANSCO is desirous of developing the above 2 projects through Tariff Based Competitive Bidding (TBCB) framework. TANTRANCO will act as the Bid Process Coordinator for both the projects.

3.1.5 Tamil Nadu Infrastructure Development Board (TNIDB) was set up under the Tamil Nadu Infrastructure Development Act (TNID Act) 2012. TNIDB, as a nodal agency, plays a critical role in infrastructure development in the state by facilitating project development in a seamless, efficient and transparent manner. The Board coordinates infrastructure development activities in the state and facilitates projects undertaken solely by Government institutions as well as projects undertaken through Public-Private-Partnerships (PPP).

3.1.6 To ensure that the above objectives are achieved, Tamil Nadu Infrastructure Development Board (TNIDB) (the "Authority"), through this RFP, proposes to engage a reputed Consultant for the project.

3.2 Ambattur Substation Project

3.2.1 Location of the Proposed Site

The land for an extent of 13096 Sq. m. for the proposed substation has been identified at TRB premises (rear side of TRB – 78 m x 90 m) and part of GCC-I store (100 m x 60 m) (adjacent to TRB and its rear side vacant land), Ambattur.

3.2.2 Brief Details of the Proposed Works

- Establishment of greenfield 400/230-110 kV GIS SS at Ambattur TRB premises with 2x500 MVA, 400/230 kV ICTs & 2x200 MVA, 400/110 kV ICTs initially with additional 1X500 MVA, 400/230 kV ICT & 1x200 MVA, 400/110 kV ICTs for erection in future with associated switchgears and accessories for all the ICTs.
- Electrical work –
    1) 400 KV side:

        <u>No. of Dia: 6 No.s</u>

        - Line Reactor: 2 No.s
        - 400/230KV, 500MVA, ICT: 2 No.s
        - 400/110KV, 200MVA, ICT: 2 No.s
        - Future 400/230KV, 500MVA, ICT: 1 No.

- Future 400/110 KV, 200MVA, ICT: 1 No.
- Feeder bay: 2 No.s
- 400KV Tie breakers: 6 No.s

2) 400 KV side:

   No. of Bays: 14 No.s

   - Feeder Bay (Including spare bay 4 no.s): 10 No.s
   - Transformer Bay (Including 1 No future bay): 3 No.s
   - Bus Coupler Bay:1 No.

3) 110 KV side:

   No. of Bays: 20 No.s

   - Feeder Bay (Including spare bays): 16 No.s
   - Transformer Bay (Including 1 No. future bay): 3 No.s
   - Bus Coupler Bay:1 No.

4) Erection of 4 Nos. 400/500 KV GIS Feeder bays
5) Erection of 6 Nos. 400/500 KV GIS ICT bays.
   i. Erection of 2Nos. 400/230KV,500MVA, ICT.
   ii. Erection of 2Nos. 400/110KV,200MVA, ICT.
   iii. Erection of 1 No 400/230 KV 500 MVA ICT for future.
   iv. Erection of 1 No 400/110 KV 200 MVA ICT for future.
   v. Erection of 6 Nos Tie breakers.
6) Erection of 2 No.s 400 KV, 125 MVAR line reactors
7) Erection of 6 No.s 230 KV GIS Feeder Bays + 4 No.s spare Feeder Bays
8) Erection of 3 No.s 230 KV GIS ICT bays (including 1 No. for future)
9) Erection of 1 No. 230 KV Bus coupler bay
10) Erection of 10 No.s 110 KV GIS Feeder Bays + 6 No.s spare Feeder Bays
11) Erection of 3 No.s 110 KV GIS ICT bays (including 1 No. for future)
12) Erection of 1 No. 110 KV Bus coupler bay

- The HV side and LV side of ICTs and Reactor are to be connected to GIS through 400kV, 230kV & 110kV UG cables with Outdoor and Indoor terminations.

- **400kV Connectivity**

  Laying of Double circuit of 400kV, 1 X 2500 sq. mm. XLPE Cu. Cable for a route length of 3.6 kms from existing Korattur 400kV GIS SS to the proposed Ambattur TRB 400kV GIS substation.

- **Civil Works**

  Construction of Control room, Office building, Transformer plinths, Fire protection wall, Cable ducts, compound wall and approach roads etc.

3.3 Cuddalore Substation Upgradation Project

3.3.1 Location of the Proposed Site

The Cuddalore 230/110kV Substation Upgradation project is proposed to be taken up on the available space in the yard of the existing Cuddalore 230/110kV SS premises by proposing a partial GIS system on the 400 kV side.

3.3.2 Brief Details of the Proposed Works

- **Provision of GIS**
    1) Provision of New Control room to accommodate 400 kV GIS Control panels and all accessories – 1 lot.
    2) 400 kV Feeder bays – 2 No.s
    3) 400 kV Spare Feeder bays – 2 No.s
    4) 400 kV Interconnecting transformer bays – 4 No.s
    5) 400 kV Reactor bays – 2 No.s
    6) 400/230 kV ICT – 500 MVA – 2 No.s
    7) 400/110 kV ICT – 200 MVA – 2 No.s
    8) 400 KV Bus Reactor – 125 MVAR – 2 No.s
    9) 400 KV Bus CVT – 2 Sets

  400 kV ICTs of same voltage ratio need to be provided at different dia and accordingly the same has to be implemented during execution.

- **Provision of AIS bay at 400 KV ICT (GIS) end**
    1. 230kV LV.1&2 Circuit Breaker – 1, CT – 3 No.s, LAS (ICT & ICT Cable termination) – 6 No.s, ABS WoE – 2 No.s and Line differential panel – 1 No. — 2 Sets
    2. 110kV LV.1&2 Circuit Breaker – 1, CT – 3 No.s, LAS (ICT & ICT Cable termination) – 6 No.s, ABS WoE – 2 No.s and Line differential panel – 1 No. — 2 Sets

- **230kV feeder panels in existing HV bays 230 & 110 kV AIS**
    1. 230kV feeder C&R panel with line differential protection for feeding source from 500MVA ICT to existing 230kV AIS.
    2. 110kV feeder C&R panel with line differential protection for feeding source from 200MVA ICT to existing 230kV AIS.

- **Proposed equipment replacement at the existing 230/110 AIS**

  At the Existing 230/110 KV AIS SS, the 230/110 kV Auto transformers are to be replaced by new ICTs at the proposed GIS SS. 2x500 MVA ,400 /230 KV ICTs and 2x200 MVA , 400 /110 KV ICTs are going to be connected with the existing 230 &110 KV Bays. The new SS will feed on 230 kV side via Auto transformers 1& 3 HV Bays and for 110 kV side, supply will be fed via Auto transformer 1& 2 LV Bays. 10 nos. of 230 kV AB switch without Earth (HV1 & HV3) and 3 nos. of 110 kV CTs (LV1) are to be replaced.

- **400 kV Line erection work**

  Erection of approximately 55 km 400 kV DC Quad line on DC Towers from Neyveli TS-II to the proposed Cuddalore 400/230-110 kV SS.

- **Provision of Compound wall and Road**

  There is no compound wall and road in the existing Cuddalore 230/110kV SS at Capper hills. The existing fencing is in fully damaged condition which has served for nearly 27 years from 1998 since the establishment of the existing Cuddalore 230/110kV SS. Hence the compound wall is very much essential to safeguard the costly equipment. The road is also very much essential for transporting of heavy equipment.

3.4 Detailed Scope of work for the Consultant

- **<u>Preparation of Project Profile</u>**

  Undertake technical studies and prepare a Project Profile which shall provide project specific details such as:

  - line details i.e., voltage level,
  - line configuration i.e., Single Circuit or Double Circuit
  - functional specifications of conductor etc.
  - functional specifications of the substations or converter stations.

- **<u>Surveys</u>**

  Undertake detailed surveys to prepare a Survey Report which shall provide project specific details such as:

  - suggested route with approximate route length
  - type of terrain, maximum altitude
  - wind zones

- vicinity to civil and defense Airports
- major river crossings & mineral areas likely to be encountered and
- location of substations or converter stations.

- **Financial Analysis of the Project**

  Prepare a financial analysis of the project for internal benchmarking of the proposed Tariff along with detailed assumptions.

- **Bid Process Management**
  - Preparation of RFP documents based on the TBCB guidelines and Standard Bidding Documents (RFP & TSA).
  - Assist TANTRANSCO in replying to the technical clarifications raised by the bidders during RFP stage.
  - Preparing replies/clarifications to bidders' queries on the RfP/TSA and any other documents.
  - Assist TANTRANSCO in evaluating responses to the RfP against the criteria as also the detailed scrutiny of the financial, commercial and legal aspects.
  - Filling of documents, various applications/ petitions to Appropriate Regulatory Commission or any other relevant authority.
  - To conduct interactions/ discussions with Bid Scrutiny/ Evaluation Committee, State Commission/ any other agency as intimated by TNIDB/TANTRANSCO.

3.5 Scope of TANTRANSCO

- To act as the Bid Process coordinator and undertake all responsibilities as prescribed in the TBCB guidelines.
- Incorporation of Special Purpose Vehicle (subsidiary company), which shall be designated as the Transmission Service Provider (TSP), to initiate the activities for execution of the Project.
- Finalization of land for location specific substations, switching stations or HVDC terminal or inverter stations.
- Inviting Response to RFP through International Competitive bidding.
- Constitution of Bid Evaluation Committee for evaluation of response to RFP.
- Providing details of Long-Term Transmission Customers (Discoms) and methodology for sharing of transmission charges for the transmission project.
- Providing interconnection facilities at terminating/emanating sub-stations owned by STU in line with the requirements of the Standard Bidding Document.
- Providing coordinates including longitude and latitude of terminating /emanating sub-stations.

3.6 Timeline and Payment Schedule

The Consultant is expected to submit the following deliverables:

S. No.	Stages of Report	Timeline (T)	Payment (%)
1.	Preparation of Project Profile and Survey Reports	T + 4 weeks	20%
2.	Financial Analysis of the Project	T + 6 weeks	10%
3.	Draft Bid Documents	T + 8 weeks	20%
4.	Final Bid Documents	T + 10 weeks	20%
5.	Bid Evaluation Report		20%
6.	Selection of Successful Bidder		10%

3.6.1 The duration of the services will be approximately 3 months (excluding the time taken for approval) from the time of the signing of contract.

3.6.2 The services shall be delivered in Chennai, Tamil Nadu. The Consultant will be required to make their own arrangements for an office in Chennai.

3.6.3 The Reports should be submitted in 3 physical copies (printed back-to-back) besides providing an editable soft copy of all reports, including financial models/ calculations in MS-Excel, drawings generated in AutoCAD or such other workings forming part of the deliverables. In case such files are corrupted then the consultant shall be required to re-submit the same to the satisfaction of the Authority.

3.6.4 Consultant shall make presentations and attend periodical reviews to be conducted by TANTRANSCO/TNIDB, as required, during various stages of the assignment.

3.6.5 Payment relating to a particular stage shall be done after approval of the respective stage report.

3.6.6 No mobilization advance will be given to the Consultant.

3.6.7 No additional payment to be done for repetition of any of the above deliverables.

3.7 Review Committee

The Review Committee will review the reports submitted by the Consultant. The decisions/ suggestions carried out will be reviewed in the next meeting.

3.8 Experience & Qualification Requirements for Key Personnel

The desired services shall be provided by the selected Consultant through a team of suitably qualified professional and technical personnel. The qualifications and expertise expected of the respective key personnel in the Consultant's team for these services are outlined below. Adequate support staff shall also be provided by the Consultant to facilitate the operations of the nominated team during the services.

#	Key Personnel	Education Qualification	Length of Professional Experience	Experience on Assignments
a.	Team Leader	Degree in Electrical/ Civil/ Mechanical Engineering	Minimum 20 years of Post Qualification experience	Should have led at least 3 assignments in leadership capacity in transmission projects on TBCB mode.
b.	Procurement Specialist	Degree in Electrical Engineering	Minimum 12 years of Post Qualification experience	Should have experience of working on procurement/ bid process management of transmission projects.
c.	Transmission Specialist	Degree in Electrical Engineering	Minimum 10 years of Post Qualification experience	Should have experience of working in any 2 transmission projects.
d.	Finance Specialist	MBA (Finance)/ CA	Minimum 10 years of Post Qualification experience	Should have experience of working on financial analysis of transmission projects.

In addition, the consultant, on a need basis, shall deploy appropriate specialists during the course of the assignment.

* The Team Leader shall attend all the meetings and presentations related to the Assignment with the Authority. Other experts shall attend the meetings/presentations based on expertise required as per the deliverables/ Assignment requirement.

* In addition to the key staff, the Consultant shall propose adequate number of support staff with appropriate skills and experience.

* The curriculum vitae of the Key Personnel shall be duly signed by concerned personnel.

* If the Bidder's proposed Team Leader doesn't comply with the minimum eligibility mentioned above, the Bidder shall be considered as ineligible for opening of Financial Proposal.

* Among the other experts, if the prescribed minimum educational qualification or length of professional experience is not fulfilled, then the Curriculum Vitae of the proposed personnel will be marked as Zero for evaluation and if the Bidder becomes a Selected Bidder, the corresponding expert shall have to be replaced with an equivalent or better key personnel who complies with the minimum eligibility criteria.

* Necessary Proof of educational qualification should be enclosed with the technical proposals.

SECTION 4. FORMATS

FORM TECH A – Minimum Eligibility Experience

1. Outline of Assignment Experience:

S. No	Project Name	Client Name	Location	Project Fees (Rs. Lakhs)	Total Project Cost (Rs. Lakhs)	Date of Commencement	Date of Completion	Proof Attached

- Kindly attach Project Description Sheet (PDS) as per format given in Form TECH 5 and Relevant Proofs

For Project Completion proof – LOI/ LOA/ Work Order/ Agreement copy **and** Completion Certificate from client/ Certificate from Auditor of Bidder certifying receipt of 100% professional fee for assignment.

(Signature, name and designation of the authorized signatory)

2. **Financial Capacity of the Bidder[$]**

Year	**2022-23**	**2023-24**	**2024-25**	**Average**
(Rupees in Lakhs)				
Revenue from Advisory Services/ Consultancy Fees[#]				
Net worth[#]				

Certificate from Auditor

This is to certify that .....(name of the Bidder) has received the payments shown above against the respective years on account of Revenue from Advisory Services/ Consultancy fees.

Name of the audit firm:
Seal of the audit firm

Date:

(Signature, name and designation of the Authorized signatory)

The Bidder should provide the Financial Capability based on its own financial statements. Financial Capability of the Bidder's parent company or its subsidiary or any associate company will not be considered for computation of the Financial Capability of the Bidder.

$ Bidder to enclose Audited Balance Sheet and Profit & Loss account for last 3 years.

(Signature, name and designation of the authorized signatory)

FORM TECH 1 – Technical Proposal Submission Form

[On the Letter head of the Bidder]

Ref No: Date:

To:

The Chief Executive Officer

Tamil Nadu Infrastructure Development Board (TNIDB)

3rd floor, CMDA Building Tower-II,

'Thalamuthu-Natarajan Maaligai',

No.1, Gandhi Irwin Road, Egmore,

Chennai – 600 008

Subject: Submission of Technical Proposal in response to your RFP for "Selection of Consultant for Tariff Based Competitive Bidding for 2 Transmission projects at Ambatttur TRB premises and existing Cuddalore Substation premises" vide RFP No. **TNIDB-1/2025**

Dear Sir,

1. With reference to your RFP Document dated …….., I/we, having examined all relevant documents and understood their contents, hereby submit our Technical Proposal for Selection of Consultant for Tariff Based Competitive Bidding for 2 Transmission projects at Ambatttur TRB premises and existing Cuddalore Substation premises. The Proposal is unconditional and unqualified.
2. We are submitting our Proposal as Sole Bidder.
3. I/We declare that we are not a member of any other Bidder applying for Selection as a Consultant.
4. The Bid Security of Rs. _____/- (Rupees _____) is submitted through _____ in accordance with the RFP document.
5. A Power of Attorney in favour of the authorized signatory to sign and submit this Proposal and documents is attached herewith in Form TECH 3.
6. I/We agree to keep this offer valid for 180 (One Hundred and Eighty) days from the Bid Submission End Date specified in the RFP.

7. All information provided in the Proposal is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
8. This statement is made for the express purpose of appointment as the Consultant for the aforesaid work.
9. I/We shall make available to the Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
10. I/We acknowledge the right of the Authority to reject our Bid without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
11. I/We certify that in the last 3 (three) years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
12. We further certify that we have not been barred or blacklisted by the Central Government, any State Government, a Statutory Body, any Public Sector Undertaking or any Multi-lateral funding agency, as the case may be, from participating in any project or bid, and that any such bar, if any, does not subsist as on the Bid Submission End Date for this RFP.
13. I/We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors or equivalent / Proposed key personnel for this assignment referenced to their official representation with us.
14. I/We declare that:
    a. I/We have examined and have no reservations to the RFP Documents, including any Addendum issued by the Authority;
    b. I/We do not have any conflict of interest in accordance with the terms of the RFP Document;
    c. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any tender or request for Proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State; and
    d. I/We hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

15. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Consultant, without incurring any liability to the Bidders in accordance with clauses of the RFP document.
16. I/We certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy for the Study or which relates to a grave offence that outrages the moral sense of the community.
17. I/We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our affiliates.
18. I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority [and/ or the Government of Tamil Nadu] in connection with the selection of the Consultant or in connection with the Selection Process itself in respect of the above-mentioned study.
19. I/We agree and understand that the Proposal is subject to the provisions of the RFP document. In no case, shall I/we have any claim or right if Proposal is not opened or rejected.
20. In the event of our firm being selected as the Consultant, I/we agree to enter into a Contract in accordance with Section-5 of the RFP. We agree not to seek any changes in the aforesaid form and agree to abide by the same.
21. This Technical Proposal read with the Financial Proposal shall constitute the Bid which shall be binding on us.
22. If negotiations are held during the period of validity of the Proposal, we undertake to negotiate in accordance with the RFP. Our Proposal is binding upon us, subject only to the modifications resulting from negotiations in accordance with the RFP.
23. We understand you are not bound to accept any Proposal you receive.

In witness thereof, I/we submit this Proposal under and in accordance with the terms of the RFP Document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder / Lead Member)

FORM TECH 2 – Particulars of the Bidder

(On the letterhead of the Bidder)

1.	State the following:

2.

Name of Bidder	
Legal status	
Country of incorporation	
Registered address	
Year of Incorporation	
Year of commencement of business	
Principal place of business	
Name, designation, address and phone numbers of authorized signatory of the Bidder	
Name	
Designation	
Company	
Address	
Phone No.	
Fax No.	
E-mail address	
Name, designation, address and phone numbers of Key Contact Person of the Bidder	
Name	
Designation	
Company	
Address	
Phone No.	
Fax No.	
E-mail address	

3.	For the Bidder, state each of the following information: i. In case of non-Indian Firm, does the Firm have business presence in India? Yes/No If so, provide the office address(es) in India. ii. Has the Bidder been penalized by any organization for poor quality of work or breach of contract in the last five years? Yes/No iii. Has the Bidder/ or any of its Associates ever failed to complete any work awarded to it by any public authority/ entity in last five years? Yes/No iv. Has the Bidder been blacklisted by any Government department/Public Sector Undertaking in the last five years and such bar subsists as on the Bid Submission End Date for this RFP? Yes/No If answer to any of the questions at (ii) to (iv) is yes, for the Bidder, the Bidder is not eligible for this consultancy assignment
4.	(Signature, name and designation of the authorized signatory) For and on behalf of

Incorporation Certificate/ Certificate of Registration of Sole Bidder, as the case may be, to be enclosed.

FORM TECH 3 – Power of Attorney for Signing of Proposal

Know all men by these presents, we, ... (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr./Ms. ..... son/ daughter/ wife of Mr./ Ms. ..... and presently residing at .....**,** who is presently employed with us and holding the position of ..... as our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for and selection as the Consultant ……. including but not limited to signing and submission of Bid, Proposals and other documents and writings, participating in pre-bid and other conferences and providing information/ responses to the Tamil Nadu Infrastructure Development Board, representing us in all matters before the Tamil Nadu Infrastructure Development Board, signing and execution of all contracts and undertakings consequent to acceptance of our Proposal and generally dealing with the Tamil Nadu Infrastructure Development Board in all matters in connection with or relating to or arising out of our Proposal for the said work and/or upon award thereof to us till the entering into of the Contract with Tamil Nadu Infrastructure Development Board.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, ..., THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ..... DAY OF ....., 2024.

For .....

(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized Accepted

(Signature, name, designation and address of the Attorney)

Notes to Power of Attorney:

I. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

II. The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 100 (one hundred) and duly notarized by a notary public.

III. Wherever required, the Bidder should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

IV. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, Bidders from countries that have signed the Hague Legislation Convention, 1961 need not get their Power of Attorney legalized by the Indian Embassy if it carries a conforming Apostle certificate.

V. In case the Bid is signed by an authorised Director of the Bidder, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.

FORM TECH 4 – Summary of Bidder's Experience

S. No.	Project Name	Client Name	Location	Project Fees (Rs. in Lakhs)	Total Project Cost (Rs. in Lakhs)	Date of Commencement	Date of Completion	Proof Attached

- List down experience in relevant assignments as per the Technical Proposal Scoring matrix given in Data Sheet.
- Enclose description of Bidder's experience mentioned above as per format given in FORM TECH – 5 along with relevant proof.

(Signature, name and designation of the authorized signatory)

FORM TECH 5 – Details of Bidder's Experience

(Separate sheets to be provided for each project being submitted by the Bidder)

Assignment Name	Project location and Country
Name of the client	Number of staff provided by the Bidder:
Address and contact person (Client) Phone No: Fax No. Email id:	Professional staff months provided by the Bidder:
Start Date: End Date:	Value of consultancy assignment Approx. value of services provided by Bidder
Name of Associated Consultant	No. of months of Professional Staff provided by Associated Consultants:
Name of the Key professional of your firm involved in the assignment	
Detailed narrative description of project:	
Description of actual services provided by your staff within the assignment:	

Attachments:

For proof of completion of assignments	:	LOI/ LOA/ Work Order/Agreement copy **and** Completion certificate from client/ Certificate from Auditor of Bidder certifying receipt of 100% professional fee for assignment

FORM TECH 6 – Work Plan and Approach & Methodology Proposed

Kindly provide approach and methodology outlining various steps for performing the Assignment

a. ***Proposed Technical Approach & Methodology***: Please explain your understanding of the objectives of the assignment as outlined in the Terms of Reference (TORs), the approach, and the methodology you would adopt for implementing the tasks to deliver the expected output(s), and the degree of detail of such output. **Please do not repeat/ copy the TORs in here.**

b. ***Work plan***: Please outline the plan for the implementation of the main activities/ tasks of the assignment, their content and duration, phasing and interrelations, milestones, and tentative delivery dates of the reports. The proposed work plan should be consistent with the approach and methodology, showing your understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents (including reports) to be delivered as final output(s) should be included here. The work plan should be consistent with the Work Schedule at FORM TECH – 7.

c. ***Organization and Staffing:*** Please describe the structure and composition of your team, including the list of the Key Experts, Non-Key Experts and relevant technical and administrative support staff.

FORM TECH 7 – Work Schedule Form

S. No.	Key Activity/ Deliverable	Week/ Months				
		1	2	3	4	n
1						
2						
3						
4						
n						

- Indicate all main activities of the assignment, including delivery of reports and other benchmarks such as Client approvals. For phased assignments indicate activities, delivery of reports, and benchmarks separately for each phase.
- Duration of activities shall be indicated in the form of a bar chart.
- Include a legend, if necessary, to help read the chart.

FORM TECH 8 – Team Composition and Task Assigned

S. No.	Name of the Key Personnel	Position	Name of the firm associated with	Educational Qualification	Relevant Experience in Number of Years	Task Assigned

1. CV of above Key Personnel Staff shall be submitted for evaluation.
2. Bidder may also give description of Non-Key Experts

(Signature, name and designation of the authorized signatory)

FORM TECH 9 – Curriculum Vitae of Key Personnel

1.	**Proposed Position**	:	
2.	**Name of Firm**	:	
3.	**Name of Expert**	:	
4.	**Date of Birth**	:	MM/DD/YYYY format
5.	**Nationality**	:	
6.	**Area of Specialisation**	:	
7.	**Educational Qualifications**	:	**Board/ University/ Institution** | **Examination Passed** | **Month & Year: From** | **To** | **% Marks obtained/ CGPA** *(Mention in the order of recency)*
8.	**Membership of Professional Associations**	:	-
9.	**Other Training**	:	-
10.	**Countries of Work Experience**	:	India
11.	**Languages**	:	**Language** | **Speaking** | **Reading** | **Writing**
12.	**Employment Record**	:	**Dates of employment** | **Name of organization** | **Positions held** *(Starting with present position, list in reverse order every employment held.)*
13.	**Task Assigned for this Assignment**	:	
14.	**Work Undertaken that Shows the Minimum Years of Relevant Experience of the Expert and Best Illustrates the experts Capability to Handle the Tasks Assigned:**		
	Project Name:		
	Position Held:		
	Year:		
	Location:		
	Client(s):		
	Main Project Features:		
	Activities Performed:		
	Project Name:		
	Position Held:		
	Year:		
	Location:		
	Client(s):		
	Main Project Features:		
	Activities Performed:		

(Add more rows to mention relevant projects for the key personnel.)

Certification:

i. I am willing to work on the assignment and I will be available for entire duration of the Assignment as required.

ii. I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications and my experience.

Place.....

(Signature and name of the Key Personnel)

(Signature and name of the authorized signatory of the Bidder)

Notes:

1. Use separate form for each Key Personnel
2. The CV shall be signed in by both the Personnel concerned and by the Authorized Representative of the Bidder along with the seal of the Bidder or only by the Authorized Representative of the Bidder along with the seal of the Bidder accompanied necessarily by an e-mail confirmation from the key personnel.
3. E-mail confirmation should contain the Name of the Key Personnel, RFP No., Name of the Assignment, Name of Client, and position for which he/she is proposed along with certification as follows:

Certification:

i. I am willing to work on the assignment and I will be available for entire duration of the Assignment as required.

ii. I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications and my experience.

SECTION 5. DRAFT CONTRACT

I. Form of Contract

Contract to undertake [name of assignment]

This CONTRACT (hereinafter called the "Contract") is made on the [Date in words] day of the month of [month] [year in 'yyyy' format], by and between _____, having its Registered Office at _____, hereinafter referred to as the "Client" which expression unless repugnant to context or meaning thereof shall include its successors, affiliates and assigns) of the First Part.
AND,
[Name of Consultants and registered address]
(hereinafter called the "Consultant")
WHEREAS

a) The Client has requested the Consultants to provide certain consulting services as defined in the General Conditions attached to this Contract (hereinafter called the "Services");
b) The Consultants, having represented to the Client that they have the required professional skills, personnel and technical resources, have agreed to provide the services on the terms and conditions set forth in this Contract.

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
   a) The General Conditions of Contract (hereinafter called "GC");
   b) The Special Conditions of contract (hereinafter called "SC");
   c) The following Appendices:

Appendix A: Terms of reference containing, inter-alia, the Description of the Services, qualification requirements of key personnel, reporting requirements and schedule for submission of various deliverables

Appendix B: Team Composition & Task Assigned

Appendix C: Duties of the Client

Appendix D: Contract Price as per Negotiation submitted by the Consultant

Appendix E: "Conformed Document" which incorporates all the changes, modifications and results of the contract negotiations

Appendix F: Copy of letter of Award/ acceptance by the Consultant

Appendix G: Copy of Bank Guarantee for Performance Security

2. The mutual rights and obligations of the Client and the Consultants shall be as set forth in the Contract; in particular:
    a) The Consultants shall carry out the Services in accordance with the provisions of the Contract; and
    b) Client will make payments to the Consultants in accordance with the provisions of the Contract.
3. Priority of documents: The Parties expressly agree that in the event of any conflict, inconsistency or contradiction between any clauses forming part of the documents constituting the Contract, and more particularly mentioned in Clause 1 (of this contract) hereinabove, the documents shall be interpreted in the following order of precedence:
    a) The provisions of this Contract shall override all provisions of other documents comprising the Contract.
    b) the provisions of the SC shall be subject to the Contract, but shall override all provisions of other documents comprising the Contract;
    c) the provisions of the GC shall be subject to the Contract SC, but shall take precedence over all other documents comprising the Contract; and
    d) the Appendices shall subject to each of the Contract, SC and the GC.
    e) Any decision of the Client in relation to the priority of documents shall be final and binding upon the Consultant.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

FOR AND ON BEHALF OF _____

[Signature]

[Name]

[Designation]

FOR AND ON BEHALF OF CONSULTANTS

[Signature]

[Name]

[Designation]

Witness:

1. [Signature, name and address]

2. [Signature, name and address]

II. General Conditions of Contract

1. General provisions

1.1. **Definitions**

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

a. "Applicable Law" means the all laws, bye-laws, rules, regulations, orders, ordinances, protocols, codes, guidelines, policies, notices, directions, judgments, decrees and any other instruments having the force of law in India as they may be issued and in force from time to time;

b. "Affiliate" means, with respect to any Party, any other entity that, directly or indirectly:

   i. (a) Controls such Party; (b) is Controlled by such Party; (c) is Controlled by the same person who, directly or indirectly, Controls such Party; and "Control" with respect to any person, shall mean: (a) the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of such person whether through the ownership of voting share capital, by agreement or otherwise or the power to elect more than one-half of the directors, partners or other individuals exercising similar authority with respect to such person; (b) the possession, directly or indirectly, of a voting interest of more than 50%; and the terms "Controlling" and "Controlled by" shall be construed accordingly;

c. "Client/Authority" means the Party named in the Contract, who employs the Consultant;

d. "Consultant" or "Consultants" means the party named in the Contract, who is employed as an independent professional firm by the Client to perform the Services;

e. "Contract" means the Contract signed by the Parties, to which these General Conditions of Contract (GC) constitute a part, together with all other documents listed in this signed Contract;

f. "Contract Price" means the price to be paid for the performance of the Services;

g. "GC" means the General Conditions of Contract;

h. "Government" means the Government of India (GOI) and the Government of Tamil Nadu (GoTN);

i. "Local Currency" means Indian Rupees (INR);

j. "Member", in case the Consultants consist of a joint venture of more than one entity, means any of these entities, and "Members" means all of these entities; "Lead Member" or "Member in Charge" means the entity specified in the SC to act on behalf of Each Member in exercising all the Consultants' rights and obligations towards the Client under this Contract;

k. "Material Adverse Effect" means material adverse effect on (a) the ability of the Consultant to observe and perform any of its rights and obligations under and in accordance with the provisions of this Agreement and/or (b) the legality, validity, binding nature or enforceability of this Agreement;

l. Master Services Agreement (MSA) shall mean the same as "contract";

m. "Party" means the Client or the Consultants, as the case may be, and Parties means both of them;

n. “Performance Security” shall mean the irrevocable and unconditional bank guarantee provided by the Consultant from a scheduled Indian bank as guarantee for the performance of its obligations in respect of the Contract;

o. “Personnel” means persons hired by the Consultants or by any Sub-consultant as employees and assigned to the performance of the Services or any part thereof;

p. “Project” means “[name of assignment]”;

q. “SC” means the Special Conditions of Contract by which these General Conditions of the Contract may be amended or supplemented;

r. “Services” means the work to be performed by the Consultants pursuant to this Contract as described in ToR;

s. “Sub-consultant” means any entity to which the Consultants subcontract any part of the Services in accordance with the provisions of this contract; and,

t. “ToR” means Terms of Reference

u. “Work Order” means a specific directive or order to perform a defined scope for a defined duration and fee.

v. “Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution.

w. “Fraudulent Practice” means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the Client, and includes collusive practice among consultants (prior to or after submission of proposals) designed to establish prices at artificial non-competitive levels and to deprive the Client of the benefits of free and open competition.

x. “Coercive Practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the Selection Process or the exercise of its rights or performance of its obligations by the Client under this Agreement;

y. “Undesirable Practice” means (i) establishing contact with any person connected with or employed or engaged by the Client with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and

z. “Restrictive Practice” means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

1.2. Relationship between the Parties: Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Client and the Consultant. The Consultant, subject to this Contract, has complete charge of the Experts and Sub-consultants, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

1.3. Law Governing Contract: This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Laws of India and shall be subject to the jurisdiction of the Courts at Chennai.

1.4. Language: This Contract has been executed in English, as specified in the SC, which shall be binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

1.5. Notices: Any notice, request or consent made pursuant to the Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram or facsimile to such Party at the address specified in the SC.

1.6. Location: The Services shall be performed at the site of the Assignmnet in accordance with the provisions of RFP and at such locations as are incidental thereto, including the offices of the Consultant.

1.7. Authorized Representatives: Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Client or the Consultants may be taken or executed by the officials in the SC.

1.8. Taxes and Duties: Unless otherwise specified in the SC, the Consultants, Sub-consultants and their Personnel shall pay such taxes, duties, fees and other impositions as may be levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

1.9. Interpretation: In the Contract, unless the context otherwise requires:

1.9.1. The singular includes the plural and vice versa and any word or expression defined in the singular shall have a corresponding meaning if used in the plural and vice versa. A reference to any gender includes the other gender.

1.9.2. A reference to any document, agreement, deed or other instrument (including, without limitation, references to the Contract), includes a reference to any document, agreement, deed or other instrument as may be varied, amended, supplemented, restated, novated or replaced, from time to time.

1.9.3. A reference to any document, agreement, deed or other instrument (including, without limitation, references to the Contract), means a reference to such document, agreement, deed or other instrument and to all appendices, annexes, schedules and parts attached or relatable thereto, all of which shall form an integral part of such document, agreement, deed or other instrument, as the case may be.

1.9.4. A reference to any Applicable Law includes any amendment, modification, re-enactment or change in interpretation or applicability of such Law and a reference to any statutory body or authority includes a reference to any successor as to such of its functions as are relevant in the context in which the statutory body or authority was referred to.

1.9.5. Where a word or phrase has a defined meaning, any other part of speech or grammatical form in respect of the word or phrase has a corresponding meaning.

1.9.6. The words ‘include’ and ‘including’ are to be construed without limitation. The terms ‘herein’, ‘hereof’, ‘hereto’, ‘hereunder’ and words of similar purport refer to the Contract as a whole.

Where a wider construction is possible, the words 'other' and 'otherwise' shall not be construed ejusdem generis with any foregoing words.

1.9.7. In the Contract, headings are for the convenience of reference only and are not intended as complete or accurate descriptions of the content thereof and shall not be used to interpret the provisions of the Contract.

1.9.8. Any obligation not to do something shall be deemed to include an obligation not to suffer, permit or cause that thing to be done. An obligation to do something shall be deemed to include an obligation to cause that thing to be done.

1.9.9. The rule of interpretation which requires that a Contract be interpreted against the person or Party drafting it shall have no application in the case of this Contract.

1.9.10. References to a person (or to a word importing a person) shall be construed so as to include:

i. Individual, firm, partnership, trust, joint venture, company, corporation, body corporate, unincorporated body, association, organization, any government, or state or any agency of a government or state, or any local or municipal authority or other Governmental Authority (whether or not in each case having separate legal personality);
ii. That person's successors in title and assigns or transferees permitted in accordance with the terms of the Contract; and
iii. References to a person's representatives shall be to its officers, Personnel, legal or other professional advisors, subcontractors, agents, attorneys and other duly authorized representatives.

2. Joint and Several Liability: Collective action by Members

2.1. In the event the Consultant is a joint venture /consortium, the Members shall be deemed to be jointly and severally liable to the Client for the performance of this Contract. Without prejudice to the foregoing, the Client shall be entitled to terminate this Contract in the event of any change in the structure or composition of the joint venture/ consortium, including the Member in Charge ceasing to act as such. In the event the Consultant is a joint venture/ consortium, the Performance Security may be provided by any member; provided that such Performance Security shall mention the details of this Contract and shall indicate the JV/Consortium name.

2.2. In the event the Consultant is a joint venture /consortium, without prejudice to the joint and several liability of all the Members, each Member agrees that it shall exercise all rights and remedies under this Contract through the Member in Charge and the Client shall be entitled to deal with such Member in Charge as the representative of all Members. Each Member agrees and acknowledges that, notwithstanding anything to the contrary in the memorandum of understanding or any other such agreement or arrangement between the Members:

2.2.1. any decision (including without limitation, any waiver or consent), action, omission, communication or notice of the Member in Charge on any matters related to this Contract shall be deemed to have been on its behalf and shall be binding on it. The Client shall be entitled to rely upon any such action, decision or communication from the Member in Charge;

2.2.2. consolidated invoices for the Services performed by all the Members shall be prepared and submitted by the Member in Charge and the Client shall have the right to release payments solely to the Member in Charge and the Client shall not in any manner be responsible or liable for the inter se allocation of payments, works etc. among the Members;

2.2.3. any notice, communication, information or documents to be provided to the Consultant shall be delivered to the authorized representative of the Consultant (as designated pursuant to Clause 1.5 of the GCC) and any such notice, communication, information or documents shall be deemed to have been delivered to all the Members.

3. Commencement, completion, modification and termination of contract

3.1. Effectiveness of Contract: This Contract shall come into effect on the date the Contract is signed by both the Parties, or such other date as may be stated in the SC. The date the Contract comes into effect is defined as the Effective Date.

3.2. Commencement of Services: The Consultants shall commence the Services not later than the Effective Date specified in the SC.

3.3. Expiration of Contract: Unless terminated earlier pursuant to relevant clauses in this contract hereof, this Contract shall expire when Services have been completed and all payments have been made at the end of such time period after the Effective Date as shall be specified in the SC.

3.4. Modification: Modification of the terms and conditions of this Contract, including any modification of the scope of the Services or of the Contract Price, may only be made by written agreement between the Parties. Such modifications will be finalised based on mutual agreement between the selected consultant and authority and as per procedure laid out under the Tamil Nadu Transparency in Tenders Act, 1998 and RULES 2000 and as amended there on.

3.5. Force Majeure

3.5.1. Definition: For the purposes of this Contract, “Force Majeure” means an event which is beyond the reasonable control of a Party, and which makes a Party’s performance of its obligations under the Contract impossible or so impractical to be considered impossible under the circumstances, and includes, but not limited to pandemic, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party’s agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract, and (B) avoid or overcome in the carrying out of its obligations hereunder. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

3.5.2. No Breach of Contract: The failure of a party to fulfil any of its obligations under the Contract shall not be considered to be a breach of, or default under this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event:

i. has taken all precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and
ii. has informed the other party as soon as possible about the occurrence of such an event.
iii. has informed the dates of commencement and estimated cessation of such event of Force Majeure; and
iv. Informed the manner in which the Force Majeure event(s) affects the Party's obligation(s) under the Contract.

3.5.3. The Parties agree that neither Party shall be able to suspend or excuse the non-performance of its obligations hereunder unless such Party has given the notice specified above.

3.5.4. Measures to be taken:

a) A Party affected by an event of Force Majeure shall take all reasonable measures to remove such Party's inability to fulfil its obligations hereunder with a minimum of delay.

b) The Parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

c) A Party affected by an event of Force Majeure shall notify the other party of such event as soon as possible, and in any case not later than fourteen (14) calendar days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

3.5.5. Extension of Time: Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure or any other reasons, which the client agrees.

3.5.6. Payments: During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant, upon instructions by the Client, shall either:

a) demobilize, in which case the Consultant shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the Client, in reactivating the Services; or

b) continue with the Services to the extent reasonably possible, in which case the Consultant shall continue to be paid under the terms of this Contract and be reimbursed for additional costs reasonably and necessarily incurred.

3.5.7. In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clauses GCC 9.

3.6. Suspension of Agreement

The Client may, by written notice of suspension to the consultant, suspend all payments to the Consultant hereunder if the Consultant shall be in breach of this Contract or shall fail to perform any of its obligations under this contract, including the carrying out of the Services; provided that such notice of suspension (i) shall specify the nature of the breach or failure, and (ii) shall provide an opportunity to the Consultant to remedy such breach or failure within a period not exceeding 30 (thirty) days after receipt by the Consultant of such notice of suspension.

4. Termination

4.1. By the client: The Client may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause. In such an occurrence the Client shall give at least thirty (30) calendar days' written notice of termination to the Consultant in case of the events referred to in (a) through (f); at least sixty (60) calendar days' written notice in case of the event referred to in (g):

a) if the Consultant fail to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause 3.6;
b) If the Consultant becomes (or, if the Consultant consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary
c) if, as the result of Force Majeure, the Consultants are unable to perform a material portion of the Services for a period of not less than sixty (60) days;
d) if the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to relevant clauses hereof;
e) if the Consultant submits to the Client a false statement which has a material effect on the rights, obligations or interests of the Client. If the Consultant places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to the Client;
f) if the Consultant, in the judgment of the Client has engaged in Corrupt or Fraudulent Practices in competing for or in executing the Contract;
g) if the Client, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

4.2. By the Consultants: The Consultants may terminate this Contract, by not less than thirty (30) day's' written notice to the Client, such notice to be given after the occurrence of the events specified in this clause:

i. if the Client fails to pay any money due to the Consultants pursuant to this Contract and not subject to dispute pursuant to relevant clauses hereof within forty-five (45) days after receiving written notice from the Consultants that such payment is overdue; or
ii. if, as the result of Force Majeure, the Consultants are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
iii. within thirty (30) days, if the Client fails to comply with any final decision reached as a result of arbitration proceedings pursuant to relevant clauses hereof;

4.3. Cessation of Rights and Obligations: Upon termination of this Contract pursuant to actual Termination, or upon expiration of this Contract pursuant to relevant clause hereof, all rights and obligations of the Parties hereunder shall cease, except (i) such rights and obligations as may have accrued on the date of termination or expiration, (ii) the obligation of confidentiality set forth in relevant clause hereof, (iii) the Consultant's obligation to permit inspection, copying and auditing of their accounts and records, (iv) the rights of indemnity of the Client specified in the relevant clauses hereof and (v) any right which a Party may have under the Applicable Law.

4.4. Cessation of Services: Upon termination of this Contract by notice of either Party to the other pursuant to relevant clauses hereof, the Consultant shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Consultant and equipment and materials furnished by the Client, the Consultant shall handover all assignment documents under procedure described in this contract.

4.5. Payment upon termination: Upon termination of this Contract, the Client will make the following payments to the Consultants:

i. Payments pursuant to relevant clauses for Services satisfactorily performed prior to the effective date of termination;

ii. If the Contract is terminated pursuant to Clause 4.1 a), b), d), e) or f), the Consultant shall not be entitled to receive any agreed payments upon termination of the Contract. However, the Client may consider to make payment for the part satisfactorily performed on the basis of the quantum merit as assessed by it, in its sole discretion, if such part is of economic utility to the Client. Under such circumstances, upon termination, the Client may also impose penalty as per the provisions of relevant clauses of this Contract. The consultant will be required to pay any such penalty to Client within 30 days of termination date.

4.6. Disputes about Events of Termination: If either Party disputes Termination of the contract under relevant clauses hereof, such Party may, within forty-five (45) days after receipt of notice of termination from the other Party, refer the matter to arbitration under relevant clauses hereof, and this Contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

5. Obligations of the Consultants

5.1. General: The Consultants shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe methods. The Consultants shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Client, and shall at all times support and safeguard the Client's legitimate interests in any dealings with Sub-consultants or third parties.

5.2. Conflict of interest

5.2.1. The Consultant shall hold the Client's interest paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests. Any breach of an obligation under Clause 5 shall constitute a conflict of interest ("Conflict of Interest"). The Consultant shall comply and shall ensure the Sub-consultants and Affiliates of the foregoing comply with the provisions of Clause 5 and any breach of such an obligation shall constitute an event of default by the Consultant for the purposes of this Contract. The Consultant shall promptly disclose any Conflict of Interest to the Client. For the avoidance of doubt, the Consultant agrees that a disclosure of any Conflict of Interest shall not in any manner whatsoever be deemed to cure such Conflict of Interest.

5.2.2. Consultants Not to Benefit from Commissions, Discounts, etc.: The payment to the Consultants pursuant to relevant clauses hereof shall constitute the Consultant's sole payment in connection with this Contract or the Services, and the Consultants shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Consultants shall use their best efforts to ensure that the Personnel, any Sub-consultants and agents of either of them, similarly shall not receive any such additional payment.

5.2.3. Consultants and Affiliates Not to Engage in Certain Activities: The Consultants agree that, during the term of this Contract and after its termination, the Consultants and their affiliates, as well as any Sub-consultant and any of its affiliates, shall be disqualified from providing goods, works or services resulting from or directly related to the Consultant's Services for the preparation or implementation of the project, unless otherwise indicated in the SC.

5.2.4. Prohibition of Conflicting Activities: Neither the Consultants nor their Sub-consultants nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

i. during the term of this Contract, any business or professional activities which would conflict with the activities assigned to them under this Contract; and
ii. after the termination of this Contact, such other activities as may be specified in the SC.

5.2.5. The Consultant and its Personnel shall observe the highest standards of ethics and shall not have engaged in and shall not hereafter engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices"). Notwithstanding anything to the contrary contained in this Agreement, the Client shall be entitled to terminate this Agreement forthwith by a communication in writing to the Consultant, without being liable in any manner whatsoever to the Consultant, if it determines that the Consultant has, directly or indirectly or through an agent, engaged in any Prohibited Practices in the Selection Process or before or after entering into of this Agreement. In such an event, the Client shall forfeit and appropriate the performance security, if any, as mutually agreed genuine pre-estimated compensation and damages payable to the Client towards, inter alia, the time, cost and effort of the Client, without prejudice to the Client's any other rights or remedy hereunder or in law.

5.2.6. Without prejudice to the rights of the Client under Clause 5.2.5 above and the other rights and remedies which the Client may have under this Agreement, if the Consultant is found by the Client to have directly or indirectly or through an agent, engaged or indulged in any Prohibited Practices, during the Selection Process or before or after the execution of this Agreement, the

Consultant shall not be eligible to participate in any tender or RFP issued during a period of 2 (two) years from the date the Consultant is found by the Client to have directly or indirectly or through an agent, engaged or indulged in any Prohibited Practices.

5.3. Confidentiality: The Consultants, their Sub-consultants, and the Personnel of either of them shall not, disclose any proprietary or confidential information, including information relating to reports, data, drawings, design software or other material, whether written or oral, in electronic or magnetic format, and the contents thereof; and any reports, digests or summaries created or derived from any of the foregoing that is provided by the Client to the Consultant, its Sub-Contractors and the Personnel; any information provided by or relating to the Client, its technology, technical processes, business affairs or finances or any information relating to the Client's employees, officers or other professionals or suppliers, customers, or contractors of the Client; and any other information which the Consultant is under an obligation to keep confidential relating to the Project, the Services, this Contract or the Client's business or operations without the prior written consent of the Client. Notwithstanding the aforesaid, the Consultant, its Sub-Consultants and the Personnel of either of them may disclose Confidential Information to the extent that such Confidential Information:

i. was in the public domain prior to its delivery to the Consultant, its Sub-Consultants and the Personnel of either of them or becomes a part of the public knowledge from a source other than the Consultant, its Sub- Contractors and the Personnel of either of them;

ii. was obtained from a third party with no known duty to maintain its confidentiality;

iii. is required to be disclosed by Applicable Laws or judicial or administrative or arbitral process or by any governmental instrumentalities, provided that for any such disclosure, the Consultant, its Sub- Consultants and the Personnel of either of them shall give the Client, prompt written notice, and use reasonable efforts to ensure that such disclosure is accorded confidential treatment; and

iv. is provided to the professional advisers, agents, auditors or representatives of the Consultant or its Sub- Contractors or Personnel of either of them, as is reasonable under the circumstances; provided, however, that the Consultant or its Sub- Consultants or Personnel of either of them, as the case may be, shall require their professional advisers, agents, auditors or its representatives, to undertake in writing to keep such Confidential Information, confidential and shall use its best efforts to ensure compliance with such undertaking.

5.4. Reporting Obligations: The Consultants shall submit to the Client the reports and documents specified in ToR, in the numbers including soft copy, and within the periods set forth in this contract.

5.5. Documents Prepared by the Consultants to be the Property of the Client: All plans, drawings, specifications, designs, reports, other documents and software submitted by the Consultants pursuant to this contract shall become and remain the property of the Client, and the Consultants shall, not later than upon termination or expiration of this Contract, deliver all such documents and software to the Client, together with a detailed inventory thereof. The Consultants may retain a copy of such documents and software. Restrictions about the future

use of these documents and software, if any, shall be specified in the SC. The client has full rights for reproduction of documents.

5.6. Liability of the Consultants: Subject to additional provisions, if any, set forth in the SC, the Consultants' liability under this Contract shall be as provided by the Good Industry Practise/ Applicable Law.

5.7. Insurance to be taken out by the Consultants: The Consultants (i) shall take out and maintain, and shall cause any Sub consultants to take out and maintain, at their (or the Sub consultants', as the case may be) own cost but on terms and conditions approved by the Client, insurance against the risks, and for the coverages, as shall be specified in the Special Conditions (SC), and (ii) within 15 (fifteen) days of receiving any insurance policy certificate in respect of insurances required to be obtained and maintained under this clause, the Consultant shall furnish to the Client, copies of such policy certificates, copies of the insurance certificates and evidence that the insurance premium have been paid in respect of such insurance. No insurance shall be cancelled, modified or allowed to expire or lapse during the term of this Contract. (iii) if the Consultant fails to effect and keep in force the aforesaid insurances for which it is responsible pursuant hereto, the Client will apart from having other recourse available under this Contract have the option without prejudice to the obligations of the Consultant, to take out the aforesaid insurance, to keep in force any such insurances, and pay such premia and recover the costs thereof from the Consultants, and the Consultants shall be liable to pay such amounts on demand by the Client. (iv) Except in case of Third Party Liabilities, the insurance policies so procured shall mention the Client as the beneficiary of the Consultants and the Consultants shall procure an undertaking from the insurance company in this regard, provided that in the event the Consultant has a general insurance policy that covers the risks specified in this Contract and the amount of insurance cover is equivalent to 3 (three) times the cover required hereunder, such insurance policy may not mention the Client as the sole beneficiary of the Consultant or require an undertaking to that effect.

6. Consultants' personnel

6.1. Description of Personnel

6.1.1. The titles agreed job descriptions, minimum qualifications and estimated periods of engagement in the carrying out of the Services of the Consultants' core team are described in this contract. The Key Personnel listed by title at Appendix B are hereby approved by the Client.

6.2. Removal and/or Replacement of Key Personnel

6.2.1. The Client will not normally consider substitutions except for reasons beyond the reasonable control of the Consultant such as retirement, death, medical incapacity among others of key personnel. Similarly, after award of contract the Client expects all the proposed key personnel to be available during implementation of the contract. The Client will not consider substitutions during contract implementation except under exceptional circumstances up to a maximum of 2 Key personnel other than Lead Architect/ Planner and that too by only equally or better qualified and experienced personnel. Any subsequent replacement of key personnel so replaced would call for reduction of remuneration by 2% of the Contract Value for the

balance payment. Substitutions undertaken at the time of contract negotiations shall be counted while calculating the number of replacement substitutions under this clause. Requests by Consultant for replacement of Lead Architect/ Planner may be considered by the authority for situation beyond the reasonable control of the consultant and allowed based on merits of the case so determined by the Authority, subject to equally or better qualified and experienced personnel being provided to the satisfaction of the Authority. The Authority may impose, at its discretion, reduction of remuneration by 5% of the Contract Value for the balance payment. The Authority reserves the right to instruct the Consultant to substitute the key personnel during negotiation/implementation stage. Such substitution shall not be considered for reduction of Contract Value. Inability of consultant to deploy Lead Architect/ Planner for the assignment will be grounds for Termination by Client.

6.2.2. If the Client finds that any of the Personnel have (i) committed serious misconduct or has been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Consultants shall, at the Client's written request specifying the grounds therefore, forthwith provide as a replacement a person with qualifications and experience acceptable to the Client.

6.2.3. The Consultant shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

7. Obligations of the client

7.1. Assistance: Unless otherwise specified in the SC, the Client will use its best efforts to ensure that the Client will provide the Consultants, Sub-consultants and Personnel with authorisation letters as necessary to enable the Consultants, Sub consultants or Personnel to perform the Services:

7.1.1. issue to officials, agents and representatives of the Government all such instructions as may be necessary or appropriate for the prompt and effective implementation of the Services;

8. Payments to the consultants

8.1. Payment terms: The total payment to Consultant including remuneration and other expenses shall not exceed the Contract Price and shall be a fixed lump sum fee including all staff costs, Sub-consultants' costs, printing, communications, travel, accommodation, and the like, and all other costs incurred by the Consultant in carrying out the Services. In addition to these, any conditions mentioned in the SC shall also be applicable to this contract. The Contract Price may only be increased if the parties have agreed to additional payments in accordance with relevant clauses hereof.

8.2. Payment relating to a particular stage shall be done after approval of the respective stage report. No payment shall become eligible for the next stage until the Consultant completes to the satisfaction of the Client the work pertaining to the preceding stage.

8.3. Currency: The price is payable in local currency i.e., Indian Rupees.

8.4. Payment for Additional Services: For the purpose of determining the payments due for additional services as may be agreed under relevant clauses for modification in this contract, the payment for the activities will be finalised based on mutual agreement between the

selected consultant and authority and as per procedure laid out under the Tamil Nadu Transparency in Tenders Act, 1998 and RULES 2000 and as amended there on.

8.5. The Client shall pay the Consultant's invoices within the period specified in SC from the receipt of such itemized invoices or acceptance of the report/deliverable pertaining to the invoice by the Client, whichever is later.

9. Settlement of disputes

9.1. Amicable Settlement: The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

9.2. Disputes Settlement: Any dispute between the Parties as to matters arising out of and relating to this Contract that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provision specified in the SC.

10. Responsibility for accuracy of Assignment documents

10.1. General

10.1.1. The Consultant shall be responsible for accuracy of the Designs, drawings, estimate and all other details prepared by him as part of these services. He shall indemnify the client against any inaccuracy in the work, which might surface during implementation of the Assignment. The Consultant will also be responsible for correcting, at his own cost and risk, the drawings including any re-survey/ investigations and correcting layout etc. if required during the execution of the Services.

10.1.2. The Consultant shall be fully responsible for the accuracy of plans and drawings. The Consultant shall indemnify the Client against any inaccuracy / deficiency in the designs and drawings noticed and the Client will bear no responsibility for the accuracy of the designs and drawings submitted by the Consultants.

11. Penalty

11.1. Penalties for delay & deficiencies: Any delay & deficiencies on part of the Consultant may attract penalty provisions in the form of fines, up to a maximum amount of 10% of the Contract Value, and/or termination by the Client. For period exceeding beyond stipulated time period, due to failure on the part of consultant, the consultant may be liable to pay to the client penalty at the rate of 1% of the Contract Value per week of delay subject to maximum of 10% of the contract value.

11.2. Encashment and appropriation of Performance Security: The Client shall have the right to encash and appropriate the proceeds of the Performance Security, in whole or in part, without notice to the consultant in the event of breach of this contract or for recovery of penalty specified in this Clause. In the event any portion of the Performance Security is appropriated by the client, then immediately following such appropriation, the consultant shall replenish the Performance Security within 1 (one) month of its appropriation, and in the event of default by the consultant, client shall have the right to take such steps as it may deem necessary, including termination of this contract.

12. Representation, warranties and disclaimer

12.1. The Consultant represents and warrants to the Client that:

12.1.1. it is duly organised, validly existing and in good standing under the applicable laws of its Country;

12.1.2. it has full power and authority to execute, deliver and perform its obligations under this Contract and to carry out the transactions contemplated hereby;

12.1.3. it has taken all necessary corporate and other action under Applicable Laws and its constitutional documents to authorize the execution, delivery and performance of this Contract;

12.1.4. it has the financial standing and capacity to undertake the Assignment;

12.1.5. this Contract constitutes its legal, valid and binding obligation enforceable against it in accordance with the terms hereof;

12.1.6. it is subject to laws of India with respect to this Contract and it hereby expressly and irrevocably waives any immunity in any jurisdiction in respect thereof;

12.1.7. there are no actions, suits, proceedings, or investigations pending or, to the Consultant's knowledge, threatened against it at law or in equity before any court or before any other judicial, quasi-judicial or other authority, the outcome of which may result in the breach of or constitute a default of the Consultant under this Contract or materially affect the discharge by the Consultant of its obligations under the Contract.

12.1.8. no representation or warranty by the Consultant contained herein or in any other document furnished by it to the Client contains or will contain any untrue statement of material fact or omits or will omit to state a material fact necessary to make such representation or warranty not misleading; and,

12.1.9. no sums, in cash or kind, have been paid or will be paid, by or on behalf of the Consultant, to any person by way of fees, commission or otherwise for securing the Contract or for influencing or attempting to influence any officer or employee of the Client in connection therewith.

13. Miscellaneous

13.1. Assignment and Charges

13.1.1. The Contract shall not be assigned by the Consultant save and except with prior consent in writing of the Client, which the Client will be entitled to decline without assigning any reason whatsoever.

13.1.2. The Client is entitled to assign any rights, interests and obligations under this Contract to third parties.

13.2. Indemnity: The Consultant agrees to indemnify and hold harmless the Client from and against any and all claims, actions, proceedings, lawsuits, demands, losses, liabilities, damages, fines or expenses (including interest, penalties, attorneys' fees and other costs of defence or investigation (i) related to or arising out of, whether directly or indirectly, (a) the breach by the Consultant of any obligations specified in relevant clauses hereof; (b) the alleged negligent, reckless or otherwise wrongful act or omission of the Consultant including professional negligence or misconduct of any nature whatsoever in relation to Services rendered to the Client; (c) any Services related to or rendered pursuant to the Contract (collectively "Indemnified matter"). As soon as reasonably practicable after the receipt by the Client of a notice of the commencement of any action by a third party, the Client will notify the Consultant of the commencement thereof; provided, however, that the omission so to notify shall not relieve the Consultant from any liability which it may have to the Client or the third party. The obligations to indemnify and hold harmless, or to contribute, with respect to losses, claims, actions, damages and liabilities relating to the Indemnified Matter shall survive until all claims for indemnification and/or contribution asserted shall survive and until their final resolution thereof. The foregoing provisions are in addition to any rights which the Client may have at common law, in equity or otherwise.

13.3. Governing Law and Jurisdiction: The Contract shall be construed and interpreted in accordance with and governed by the Applicable Law of India and subject to relevant clauses hereof and the SC, the Courts at Chennai, India shall have jurisdiction over all matters arising out of or relating to the Contract.

13.4. Waiver

13.4.1. Waiver by either Party of any default by the other Party in the observance and performance of any provision of or obligations or under the Contract:

i. shall not operate or be construed as a waiver of any other or subsequent default hereof or of other provisions or obligations under the Contract;
ii. shall not be effective unless it is in writing and executed by a duly authorised representative of such Party; and
iii. shall not affect the validity or enforceability of the Contract in any manner.

13.4.2. Neither the failure by either Party to insist on any occasion upon the performance of the terms, conditions and provisions of the Contract or any obligation hereunder nor time or other indulgence granted by a Party to the other Party shall be treated or deemed as waiver of such breach or acceptance or any variation or the relinquishment of any such right hereunder.

13.5. Survival: Termination of the Contract (a) shall not relieve the Consultant or the Client of any obligations hereunder which expressly or by implication survive Termination hereof, and (b) except as otherwise provided in any provision of the Contract expressly limiting the liability of either Party, shall not relieve either Party of any obligations or liabilities for loss or damage to the other Party arising out of or caused by acts or omissions of such Party prior to the effectiveness of such Termination or arising out of such Termination.

13.6. Notices: Unless otherwise stated, notices to be given under the Contract including but not limited to a notice of waiver of any term, breach of any term of the Contract and termination of the Contract, shall be in writing and shall be given by hand delivery, recognised courier, mail, e-mail,

or facsimile transmission and delivered or transmitted to the Parties at their respective addresses specified in the SC. The notices shall be deemed to have been made or delivered (i) in the case of any communication made by letter, when delivered by hand, by recognised courier or by mail (registered, return receipt requested) at that address and (ii) in the case of any communication made by email, facsimile, when transmitted properly addressed to such telex number or facsimile number.

13.7. Severability: If for any reason whatever any provision of the Contract is or becomes invalid, illegal or unenforceable or is declared by any court of competent jurisdiction or any other instrumentality to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions shall not be affected in any manner, and the Parties will negotiate in good faith with a view to agreeing upon one or more provisions which may be substituted for such invalid, unenforceable or illegal provisions, as nearly as is practicable. Provided failure to agree upon any such provisions shall not be subject to dispute resolution under the Contract or otherwise.

13.8. No Partnership: Nothing contained in the Contract shall be construed or interpreted as constituting a partnership between the Parties. Neither Party shall have any authority to bind the other in any manner whatsoever.

13.9. Language: All notices required to be given under the Contract and all communications, documentation and proceedings which are in any way relevant to the Contract shall be in the language specified in the SC.

13.10. Exclusion of Implied Warranties etc.: The Contract expressly excludes any warranty, condition or other undertaking implied at law or by custom or otherwise arising out of any other agreement between the Parties or any representation by any Party not contained in the Contract.

13.11. Agreement to Override Other Agreements: The Contract supersedes all previous agreements or arrangements between the Parties, including any memorandum of understanding entered into in respect of the contents hereof and represents the entire understanding between the Parties in relation thereto.

13.12. Counterparts: The Contract may be executed in two counterparts, each of which when executed and delivered shall constitute an original of the Contract.

III. Special Conditions of Contract

The Special Conditions (SC) of contract contains number of amendments and supplements to clauses in the General Conditions of the Contract.

Clause No.	Insertion
1.1 (f)	The contract price payable in Indian Rupees is _____ (exclusive of GST).

1.1 (j)	The Member in-charge is [name of consultant].
1.1(n)	Performance security (i) The Consultant will furnish within fifteen (7) days of the issue of Letter of Award (LOA), an unconditional and irrevocable bank guarantee as Performance Security in the format given in "Annexure A" from a Scheduled Commercial Indian Bank for an amount equivalent to 5 (Five) percent of the total cost of Financial Proposal under this Assignment. (ii) The Client shall have the right to claim under the Performance Security and appropriate the proceeds if any of the following occur: a. the Consultant becomes liable to pay penalty. b) occurrence of any of the events listed in sub-clauses (a) through (f) of Clause 4.1 of the GCC; c) any material breach of the terms hereof; and/or d) without prejudice to paragraph above, the Consultant fails to extend the validity of the Performance Security or provide a replacement Performance Security in accordance with the provisions of this Contract.
1.4	The language is English.
1.5	The client address is [name, designation, telephone, facsimile, address].
1.5	The consultant address is [name, designation, telephone, facsimile, address].
1.7	The Authorized Representative for the client is [name, designation].
1.7	The Authorized Representative for the consultant is [name, designation].
1.8	For domestic consultants/personnel and foreign consultants/personnel who are permanent residents in India, the Consultants and the personnel shall pay the taxes, duties, fees, levies/expenses and other impositions levied under the existing, amended or enacted laws during life of this contract and the Client will perform such duties in regard to the deduction of such tax as may be lawfully imposed. <GST shall be paid as per applicable rates.> All other applicable taxes, levies, duties, etc., if any, shall be borne by Consultant.
3.1	The date on which this Contract will come into effect is [date].
3.3.	< Insert Date of Expiration of Contract>
5.2.3	The Client reserves the right to determine on a case-by-case basis whether the Consultant should be disqualified from providing goods, works or non-consulting services due to a conflict of a nature described in Clause GCC 5.2.3 Yes
5.5	The Consultant shall not use this Assignment Data and Documents for purposes unrelated to this Contract without the prior written approval of the Client.
5.6	Limitation of the Consultants' Liability towards the Client a. Except in case of negligence or wilful misconduct on the part of the Consultants or on the part of any person or firm acting on behalf of the

	Consultants in carrying out the Services, the Consultants, with respect to damage caused by the Consultants to the Client's property, shall not be liable to the Client: i. for any indirect or consequential loss or damage; and ii. For any direct loss or damage that exceeds (i) the total payments for Professional Fees and Reimbursable Expenditure made or expected to be made to the Consultants hereunder, or (ii) the proceeds the Consultants may be entitled to receive from any insurance maintained by the consultants to cover such a liability, whichever of (i) or (ii) is higher. b. This limitation of liability shall not affect the Consultants' liability, if any, for damage to Third Parties caused by the Consultants or any person or firm acting on behalf of the Consultants in carrying out the Services, subject, however, to a limit equal to the Contract Value. c. this limitation on liability shall not apply to losses or damages caused by the Consultant's fraud or wilful misconduct and liability in this case shall be actual as determined by the Good Industry Practice/Applicable law.
5.7	Risks and coverage (a) Third Party motor vehicle liability insurance as required under Motor Vehicles Act, 1988 in respect of motor vehicles operated in India by the Consultants or their Personnel or any Sub consultants or their Personnel for the period of consultancy. (b) Third Party liability insurance with a minimum coverage equivalent to the Contract value for the period of consultancy. (c) Professional Liability Insurance: Consultants will maintain at its expense, Professional Liability Insurance including coverage for errors and omissions caused by Consultant's negligence, breach in the performance of its duties under this Contract from an Insurance Company permitted to offer such policies in India, for a period of one year (s) beyond completion of Consultancy Services commencing from the Effective Date, (i) For an amount not exceeding total payments for Professional Fees and Reimbursable Expenditures made or expected to be made to the Consultants hereunder or (ii) the proceeds, the Consultants may be entitled to receive from any insurance maintained by the Consultants to cover such a liability, whichever of (i) or (ii) is higher The indemnity limit in terms of "Any One Accident" (AOA) and "Aggregate limit on the policy period" (AOP) should not be less than the amount of contract value. (d) Employer's liability and workers' compensation insurance shall be in respect of the Personnel of the Consultants and of any Sub consultant, in accordance with the relevant revisions of the Applicable Law, as well as, with respect to such Personnel, any such life, health, accident, travel

<table>
<tr><td></td><td>or other insurance as may be appropriate; and all insurances and policies should start from the date of commencement of services and remain effective as per relevant requirements of contract agreement.
(e) Any other insurance that may be necessary to protect the Client, its employees and its assets (against loss, damage or destruction, at replacement value) including rioting and all Force Majeure Events that are insurable.</td></tr>
<tr><td>8.1</td><td><table>
<tr><th>S. No</th><th>Stage of Report</th><th>Timeline (In Weeks)</th><th>Payment (%)</th></tr>
<tr><td>1.</td><td></td><td></td><td></td></tr>
<tr><td>2.</td><td></td><td></td><td></td></tr>
<tr><td>3.</td><td></td><td></td><td></td></tr>
</table></td></tr>
<tr><td>8.5</td><td>< Insert Number of Days></td></tr>
<tr><td>9.2</td><td>Dispute settlement: If any dispute or difference of any kind whatsoever arises between the parties in connection with or arising out of or relating to or under this Contract, the parties shall promptly and in good faith negotiate with a view to its amicable resolution and settlement. In the event no amicable resolution or settlement is reached within a period of thirty days from the date on which the above-mentioned dispute or difference arose, such dispute or difference shall be finally settled by arbitration. The arbitral tribunal shall consist of a sole arbitrator appointed by mutual agreement of the parties. In case of failure of the parties to mutually agree on the name of a sole arbitrator, the arbitral tribunal shall consist of three arbitrators. Each party shall appoint one arbitrator and the two arbitrators so appointed shall jointly appoint the third arbitrator. The seat of arbitration shall be Chennai and the arbitration shall be conducted in the English language. The Arbitration and Conciliation Act, 1996 shall govern the arbitral proceedings. The award rendered by the arbitral tribunal shall be final and binding on the parties. The amount payable per arbitrator in arbitration case shall be as per Arbitration council rules and procedures.</td></tr>
<tr><td>13.2</td><td>The Consultant shall, subject to the provisions of the Contract, indemnify the Client for an amount not exceeding the value of the Contract for any direct loss or damage that is caused due to any deficiency in services.</td></tr>
</table>

Annexure A

FORMAT OF PERFORMANCE SECURITY DEPOSIT BANK GUARANTEE

{Guarantor letterhead or SWIFT identifier code}

(To be stamped in accordance with Stamp Act If any, of the Country of the issuing Bank)

Bank Guarantee No…….
Date……..
To

In consideration of _____ (hereinafter referred as the "Client", which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) having awarded to M/s [name of consultants] a [type of company], established under laws of [country], having its office at …….. (hereinafter referred as the "Consultant" which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), an Assignment for _____[name of assignment] vide the Client's Letter of Award no. ……. Dated ……. and the Contract to be executed for Rs. …….. (Rupees …….), (hereinafter referred to as the "Contract of Consultancy services for _____) and the Consultant having agreed to furnish a Bank Guarantee amounting to Rs. …….. (Rupees ……..) to the Client for performance of the said Contract.

We [Name of Bank] incorporated under [law and country] having its Head Office at [address](hereinafter referred to as the Bank), which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Client immediately on demand an or, all monies payable by the Consultant to the extent of Rs. [amount in figure and words] as aforesaid at any time up to [date] without any demur, reservation, contest, recourse or protest and/ or without any reference to the Consultant. Any such demand made by the Client on the Bank shall be conclusive and binding notwithstanding any difference between the Client and the Consultant or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable until the Client discharges this guarantee.

The Client shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee, from time to time to vary the advance or to extend the time for performance of the Contract by the Consultant nor shall the responsibility of the bank be affected by any variations in the terms and conditions of the contract or other documents. The Client shall have the fullest liberty without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Client and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Client and the Consultant any other course or remedy or security available to the client. The Bank shall not be relieved of its obligations under these presents by any exercise by the Client of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Client or any other indulgence shown by the Client or by any other matter or thing whatsoever which under law would but for this provision have the effect of relieving the Bank.

The Bank also agrees that the Client at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Consultant and notwithstanding any security or other guarantee that the client may have in relation to the Consultant's liabilities.

This Guarantee shall be irrevocable and shall remain in full force and effect until discharge by the Bank of all its obligations hereunder.

This Guarantee shall not be affected by any change in the constitution or winding up of the Consultant /the Bank or any absorption, merger or amalgamation of the Consultant /the bank with any other Person.

Notwithstanding anything contained herein above our liability under this guarantee is limited to Rs. [amount in figure and words] and it shall remain in force up to and including [date] and shall extend from time to time for such period(s), as may be desired by M/s [name of consultant] on whose behalf this guarantee has been given. Date this [date in words] day [month] of [year in 'yyyy' format] at [place].

WITNESS

1. [signature, name and address]

2. [signature, name and address]

[Official Address] Designation

[With Bank Stamp]

Attorney as Per Power of Attorney No.

Dated

Strike out, whichever is not applicable.

The date will be fixed as indicated in SC.

Annexure B

DRAFT LETTER OF AWARD (LOA) FORMAT

From, **< Insert Authority Details>**	To **< Insert Consultant Details>**

Letter No.: < XXXX>

Sir/Madam,

Sub:

Ref:

*****

1. We invite your kind attention to the reference(s) cited above. It is informed that your offer has been accepted for appointing you as the Consultant for **<Insert Assignment Name>** at your quoted price of **<Insert Amount in words and figures>** including all taxes and excluding GST, as per the terms and conditions mentioned in RFP.
2. Subsequently, you are requested to submit the performance security amounting of **<Insert Performance Security amount in words and figures>** in the form of Demand Draft/Bank Guarantee as per clause 1.25 of the RFP within 7 days from the date of issue of this letter. Copies of Insurance Policy as per the Contract conditions may be submitted to this office on or before signing of the contract. Please refer to section 5 of RFP and applicable amendments for further processing.
3. You are also requested to sign the contract within 15 days from the date of issue of this letter.
4. The time allowed for carrying out the work shall be as per clause 3.6 of the RFP and shall be reckoned from the date of contract signing.
5. Please acknowledge the receipt of this letter within 7 days of its issue, by signing and returning the duplicate copy of this letter enclosed herewith. Soft copy of your acknowledgment may be sent via email addressed to: **<Insert Email ID of the Authority>**

Failure on your part to comply with the above requirements will entail the forfeiture of the bid security without any further notice in this regard.

Yours faithfully,

<Name, Designation and Signature of the Authority>